**BURLESCOMBE PARISH COUNCIL**

**AGENDA**

To Members of Burlescombe Parish Council

You are hereby summoned to attend the Full Council Meeting on **Monday 3rd June** **2019** at **7.00pm** in the Burlescombe Community Hall.

Members of the public are most welcome to attend and raise any issues or sit in the meeting.

There is always an OPEN FORUM for any questions or concerns.

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| **6.1** | **All Councillors to sign acceptance of Office form****Election of Chairman and Vice-Chairman:*** 1. Chairman.
	2. Chairman to sign a Declaration of Acceptance of Office form.
	3. Vice Chair
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| **6.2** | **Present and Apologies** |  |
| **6.3** | **Declaration of Interests** |  |
| **6.4** | **Election of Appointments and Committees** |  |
|  | **OPEN FORUM** |  |
| **6.5****6.5.1****6.5.2****6.5.3****6.5.4****6.5.5****6.5.6****6.5.7****6.5.8** | **Minutes of previous meeting and matters arising**Update on low sign near Burlescombe playing fieldsUpdate on ORL openingUpdate on bin near bus stopCanonsleigh Signs PetitionAyshford Education Trust -TrusteesEmail from SOL re Chargepoint installationCouncil meeting dates 2020Logo for BPC |  |
| **6.6** | **Chairman’s Report** |  |
| **6.7****6.7.1****6.7.1.1****6.7.1.2****6.7.1.3****6.7.1.4****6.7.1.5****6.7.1.6****6.7.1.7****6.7.2** |

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| **Planning****New Applications:****19/00545/FULL** Conversion and extension of stable and tack room to provide pilates studio and holiday let and regularisation of swimming pool. Lower Elms, Burlescombe. Taken out of Committee**18/00504/MOUT** Outline for the erection of 2 dwellings Location: LandatNGR 307538 116626 (North of Town Farm) Burlescombe Devon Revised drawings. Taken out of Committee.**19/00697/FULL** Proposal to erect a dwelling. 41 Spurway Road, Tiverton**19/00545/FULL** Conversion and extension of stable and tack room to provide pilates studio and holiday let and regularisation of swimming pool. Lower Elms, Burlescombe. **Revised drawings.****19/00545/FULL** Conversion, extension and rebuilding of stable and tack room to provide pilates studio and holiday let and regularisation of swimming pool Location: Lower Elms Burlescombe Tiverton Devon- **Revised drawings****18/00504/MOUT** Outline for the erection of 2 dwellings Location: Land at NGR 307538 116626 (North of Town Farm) Burlescombe Devon- **Revised** **drawings** **19/00857/FULL** Variation of conditions 2, 4, 6 and 7 of planning permission 17/01361/MFUL to allow a phased development and changes to interim elevations Location: The Old Well Uffculme Cullompton |
| **MDDC Decisions:****19/00004/FULL** Change of use of land to provide 1 travellingshowpersonspitch including a caravan, equipment shed, storage area, utility block and associated works Location: The Gardeners Nursery Chapel Hill UffculmeCullompton*. Granted*.**19/00307/NMA** Non Material Amendment for 18/01980/FULL to changea two casement window to two single casement windows and reposition one window and one door. Culm View, Burlescombe. *Granted*.**19/00024/FULL.** Variation of condition 2 of Planning Permission 17/00353/FULL to read "to be in accordance with the amended plans" to regularise alterations Location: Land at NGR 307578 116857 (SE of Oakfield) Burlescombe Devon. *Granted.***18/00883/HOUSE** Raising of ridge and roof to provide for additionalbedrooms, with the provision of roof lights and inset balconies. *Granted**with* *conditions.***19/00391/CAT** Notification of intention to fell a section of Leylandii treesand top remaining Leylandii trees by 8 metres in a Conservation Area,UpperBarton, Canonsleigh, Burlescombe**.** *Granted.***19/00301/HOUSE** Alterations to existing entrance drive. Kestor, Burlescombe. *Granted.***18/02066/FULL** Variation of condition 4 of planning permission12/01123/FULL in relation to a permanent pitch Location: Corbett Burlescombe Devon **.** *Granted.***18/02060/FULL** Variation of condition 4 of planning permission 12/01123/FULL in relation to a permanent pitch Location: Corbett Burlescombe Devon. *Granted with conditions* |

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| **6.8****6.9****6.9.1****6.9.2****6.9.3****6.9.4****6.10****6.11** | **Councillor Worrow’s Report**PROW**Highways**To report on repairs completedTo receive reports of repairs**Community Hall****St Mary’s Church****Quarry Liaison Report****Old Railway Line/Park Wood Report** | **LW****SJ****CT** |
| **6.12****6.12.1****6.12.2****6.12.3****6.12.4****6.12.5****6.12.5.1****6.12.5.2****6.12.5.3****6.12.5.4****6.12.5.5****6.12.5.6****6.12.5.7****6.12.5.8****6.12.5.9****6.12.5.10****6.12.5.11****6.12.5.12****6.12.5.13** | **Clerk’s Report**Finance Income – Precept (first half) £5387.82Wayleave payment £11.92Internal Auditors ReportApproval of Annual Governance StatementApproval of Section 2 of the Accounts for Audit Expenditure:Clerk Salary for May £245DALC membership £212.18 – previously approved & taken out of precept by MDDCCountrywide Maintenance £310.20Approval of Internal Auditor’s fee £150Annual approval for Countrywide Garden Maintenance.Approval to pay Leslie Findlay for her help to the Clerk with the Audit paperwork.Approval of Burlescombe Goalposts £475.99Approval of DALC Planning Course for LW £48Application for Church grant St Mary’s (£500)Clerk salary for June £245Parkwood/ORL invoice £300URC Hall hire £10.50Approval for GWC membership | **SJ** |
| **6.13****6.13.1****6.13.2** | **Correspondence**Application for Premises Licence: FW3 Ltd, Unit 3 woodlands Business Park, Burlescombe. Email from Community Hall Secretary |  |
| **6.14** | **Matters brought forward for information or future agenda****Councillor Vacancies:** To consider whether to request a Notice of Vacancy from the Returning Officer of Mid Devon District Council in order to advertise for new councillors. Please note that we can only fill vacancies by co-option if we go through this process and no person requires an election within the given timeframe.  | **ALL** |

Next meeting will be on Monday 1st July at 7pm in the URC Hall, Westleigh

Sue Jarvis

Parish Clerk

Burlescombe Parish Council