**BURLESCOMBE PARISH COUNCIL**

**ANNUAL GENERAL MEETING**

**AGENDA**

To Members of Burlescombe Parish Council

You are hereby summoned to attend the Annual General Meeting on **Monday 13th May** **2019** at **7.00pm** in the URC Hall, Westleigh

Members of the public are most welcome to attend and raise any issues or sit in the meeting.

There is always an OPEN FORUM for any questions or concerns.

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| **5.1** | **All Councillors to sign acceptance of Office form****Election of Officers:*** 1. Chairman.
	2. Chairman to sign a Declaration of Acceptance of Office form.
	3. Vice Chair
	4. Co-option of Councillors
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| **5.2** | **Present and Apologies** |  |
| **5.3** | **Declaration of Interests** |  |
| **5.4** | **Election of Appointments and Committees** |  |
|  | **OPEN FORUM** |  |
| **5.5****5.5.1****5.5.2****5.5.3****5.5.4****5.5.5** | **Minutes of previous meeting and matters arising**Update on low sign near Burlescombe playing fieldsUpdate on ORL openingUpdate on bin near bus stopCanonsleigh Signs PetitionAyshford Education Trust -Trustees |  |
| **5.6** | **Chairman’s Report** |  |
| **5.7****5.7.1****5.7.1.1****5.7.1.2****5.7.1.3****5.7.1.4****5.7.2** |

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| **Planning****New Applications:****19/00545/FULL** Conversion and extension of stable and tack room to provide pilates studio and holiday let and regularisation of swimming pool. Lower Elms, Burlescombe. Taken out of Committee**18/00504/MOUT** Outline for the erection of 2 dwellings Location: LandatNGR 307538 116626 (North of Town Farm) Burlescombe Devon Revised drawings. Taken out of Committee.**19/00697/FULL** Proposal to erect a dwelling. 41 Spurway Road, Tiverton**19/00545/FULL** Conversion and extension of stable and tack room to provide pilates studio and holiday let and regularisation of swimming pool. Lower Elms, Burlescombe. Revised drawings. |
| **MDDC Decisions:****19/00004/FULL** Change of use of land to provide 1 travellingshowpersonspitch including a caravan, equipment shed, storage area, utility block and associated works Location: The Gardeners Nursery Chapel Hill UffculmeCullompton*. Granted*.**19/00307/NMA** Non Material Amendment for 18/01980/FULL to changea two casement window to two single casement windows and reposition one window and one door. Culm View, Burlescombe. *Granted*.**19/00024/FULL.** Variation of condition 2 of Planning Permission 17/00353/FULL to read "to be in accordance with the amended plans" to regularise alterations Location: Land at NGR 307578 116857 (SE of Oakfield) Burlescombe Devon. *Granted.***18/00883/HOUSE** Raising of ridge and roof to provide for additionalbedrooms, with the provision of roof lights and inset balconies. *Granted**with* *conditions.***19/00391/CAT** Notification of intention to fell a section of Leylandii treesand top remaining Leylandii trees by 8 metres in a Conservation Area,UpperBarton, Canonsleigh, Burlescombe**.** *Granted.***19/00301/HOUSE** Alterations to existing entrance drive. Kestor, Burlescombe. *Granted.***18/02066/FULL** Variation of condition 4 of planning permission12/01123/FULL in relation to a permanent pitch Location: Corbett Burlescombe Devon **.** *Granted.***18/02060/FULL** Variation of condition 4 of planning permission 12/01123/FULL in relation to a permanent pitch Location: Corbett Burlescombe Devon. *Granted with conditions* |

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| **5.8****5.9****5.9.1****5.9.2****5.9.3****5.9.4****5.10****5.11** | **Councillor Worrow’s Report**PROW**Highways**To report on repairs completedTo receive reports of repairs**Community Hall****St Mary’s Church****Quarry Liaison Report****Old Railway Line/Park Wood Report** | **LW****SJ****CT** |
| **5.12****5.12.1****5.12.2****5.12.3****5.12.4****5.12.5****5.12.5.1****5.12.5.2****5.12.5.3****5.12.5.4****5.12.5.5****5.12.5.6****5.12.5.7****5.12.5.8****5.12.5.9** | **Clerk’s Report**Finance Income – Precept (first half) £5387.82Wayleave payment £11.92Internal Auditors ReportApproval of Annual Governance StatementApproval of Section 2 of the Accounts for Audit Expenditure:Clerk Salary for May £245DALC membership £212.18 – previously approved & taken out of precept by MDDCCountrywide Maintenance £310.20Approval of Internal Auditor’s fee £150Annual approval for Countrywide Garden Maintenance.Approval to pay Leslie Findlay for her help to the Clerk with the Audit paperwork.Approval of Burlescombe Goalposts £475.99Approval of DALC Planning Course for LW £48Application for Church grant St Mary’s (£500) | **SJ** |
| **5.13****5.13.1****5.13.2** | **Correspondence**Application for Premises Licence: FW3 Ltd, Unit 3 woodlands Business Park, Burlescombe. Email from Community Hall Secretary |  |
| **5.14** | **Matters brought forward for information or future agenda**Council meeting dates for 2020Councillor vacancies | **ALL** |

Next meeting will be on Monday 3rd June at 7pm in the Community Hall, Burlescombe

Sue Jarvis

Parish Clerk

Burlescombe Parish Council