**BURLESCOMBE PARISH COUNCIL**

**Minutes of**

**July Meeting**

**Held in the URC HALL, Westleigh on Monday 1st July at 7pm**

**DRAFT**

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| **7.1** | **Present:**Lewis Worrow- ChairmanCouncillors: Ray Radford, Christine Collis & Bob EvansSue Jarvis – Parish Clerk/RFO/Proper Officer | **ACTION** |
|  | **Apologies:** No apologies**OPEN FORUM**A resident requested that the previous councillors be thanked for their service. This was acknowledged by the chairman.Regarding the Oakridge housing development, a resident queried when the silver birch tree would be removed and the area replanted with more appropriate trees. It was felt the area looks scruffy as tree stumps have not been removed and are now sprouting and would like Mid Devon to investigate.A resident expressed concern that the Quarry Liaison Committees currently did not have sufficient Parish Council representation. The Chairman replied that the new councillors would be appointed positions on these committees at their first council meeting in September. The same resident mentioned that the grass by the entrance to Town Farm quarry was too long and was felt to be a hazard. The Clerk will look in to this. | **SJ** |
| **7.2** | **Declaration of Interests:** None declared. |  |
| **7.3****7.3.1****7.3.2****7.3.3****7.3.4****7.3.5****7.3.6****7.3.7****7.3.8****7.3.9****7.3.10** | **Minutes of previous meeting and matters arising:**The Minutes were signed as a true and correct record and unanimously approved by the Councillors.Update of the road through the village. Councillor Radford to follow this up with Phil Morgan to see if we can get some kind of time scale as to when any repairs are to be carried out. We know money to be available for this.Update on potentially unstable wall. It looks like some temporary repairs have been made to the wall. This will continue to be monitored.Approval of online banking for the Clerk. This was approved and the necessary paperwork signed.Update on electric charge point. The Clerk and the Chairman of the Village Hall committee have met with a representative of SOL to discuss the possibility of installing an electric charge point in either the Hall car park or in the canal car park. The Clerk is awaiting a quote from SOL. Approval of the proposed logo designed by Lepus Associates, in association with Ivanova Studios, who have completed this work on a pro bono basis. The proposed logo was approved.Proposal to establish an official social media presence. This was approved and will be led by the Chairman.17-2019Proposal to establish an official directory of recognised associate organisations that will have “working in association with” status. This was approved and the council will be updated at the next meeting.Proposal to establish an official application process in relation to being granted ‘approved status’ as recognised organisations that work in association with Burlescombe Parish Council (BPC). This was approved and the council will be updated at the next meeting.Proposal that Burlescombe Parish Council (BPC) begins a review of its current website to assess and evaluate its current ability to meet both the Council’s needs and those of the parish. This was approved as the current website has no accessibility features. The Chairman will look in to this further.New Councillors information evening held 20th June. Mid Devon held an information evening regarding becoming a councillor on 20th June in Burlescombe Hall. This was poorly attended but since then, Burlescombe parish has had an uncontested election. Five new councillors will take up their new roles at the next meeting in September. | **RR****SJ****LW****LW****LW****LW****LW** |
| **7.4** | **Chairman’s report.**As the incoming Chairman of Burlescombe Parish Council, it is my belief that my priority, as well as that of the council’s, is for us to take the task at hand of building on our position of strength to pursue a clear vision for change and value creation in the local community. Burlescombe is a great community with exceptional people and strong relationships who place a high value on our work. Few organisations in the community are situated to have a ward-wide reach - six people delivering results for 982 residents across 14.7 km² is an influence that cannot be underestimated. Fewer still have a powerful combination of creativity and expertise in technology and data. It is beyond reasonable doubt that our community is going through a period of structural change, not structural decline, and if we embrace that change, we can look ahead to an exciting and successful future. Our mission now is to release the full potential that exists within the parish for the benefit of our residents, to accelerate our transformation and simplify our offering, and to position Burlescombe Parish Council for stronger involvement to support the community. To achieve this, we need to foster a culture that attracts the best and brightest to join us: inclusive, respectful, collaborative and diverse being the objective. What makes our community special is its people, and I am very proud to have been given the chance to build a new Council to support them and those who wish to work in association and partnership with the Council.We are now ideally placed to thrive and evolve over the coming four years through the adoption of digital innovation; the implementation of investment strategies; and, the devising of forward-thinking policies that encompass beliefs such as our reaffirmed position that the countryside is our home and needs protecting.To this end, a strong foundation has already been laid and I welcome the opportunity to build on these and to explore new opportunities with the newly elected councillors who will be joining me from today: Cllr Chris Bailey-Salter, Cllr Matt Bailey-Salter, Cllr Robin Dodwell, Cllr Shelley Marie Scribbins and Cllr Luke Trevelyan.  | **LW** |
| **7.5****7.5.1****7.5.2** | **Planning****New Applications**:**19/00946/FULL** Conversion of existing barn to dwelling Location: Land and Building at NGR 305991 117141 (Antioch) Westleigh Devon18-2019**MDDC Decisions**:**Appeal decision** 3218602 relating to application18/00964/MOUT and the proposal to build 15 dwellings, access and works at Moor Lane, Westleigh. Appeal dismissed.Decision notice **18/00504/MOUT** Outline for the erection of 2 dwellings north of Town Farm, Burlescombe. Refused. |  |
| **7.6** | **Quarry Liaison report** There has not been a Quarry Liaison meeting since the last Council meeting and there was nothing to report. There is one planned for September. |  |
| **7.7** | **Highway**sClerk had not received any new reports of repairs required. |  |
| **7.8****7.8.1****7.8.1.1****7.8.1.2****7.8.1.3****7.8.1.4****7.8.1.5****7.8.2** | **Clerk’s Report****Finance** Confirmation of expenditure and recently paid:

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| --- | --- | --- | --- |
| **Amount £** | **SO/BACS/DD** | **Payable to** | **Comments** |
| 25.00 | Cheque | GWC Friends | Annual membership |
| 310.20 | Cheque | Countrywide Maintenance  | Grass cutting |

The following expenditure was approved:Data Protection registration £35 (£5 reduction as on a Direct Debit)Vision ICT Invoice £84Good Councillor Course (New Councillors) £55 + VAT Summary of Accounts. The RFO had circulated to the Councillors the July statement of Accounts. Cllrs had no comments to make and approved the statements. The Chairman signed the bank statements and accounting statement.  | **SJ****SJ** |
| **7.9** | **Matters brought forward for information or future agenda:**On Friday 28th five new parish councillors were appointed in an uncontested election (see Chairman’s report). The five new councillors will be joining the Council at the next meeting.The next meeting will be on Monday 2nd September at 7pm in Burlescombe Community Hall as there is no full council meeting in August.The meeting closed at 7.43pm. |  |

Lewis Worrow

Chairman

Burlescombe Parish Council

19-2019