**BURLESCOMBE PARISH COUNCIL 09/19**

**AGENDA FOR**

**SEPTEMBER MEETING**

To Members of Burlescombe Parish Council

You are hereby summoned to attend the September Meeting of the Parish Council on

**Monday 2nd September 2019** in the Community Hall, Burlescombe at 7pm.

Members of the Public are most welcome to attend to raise any issues at the open forum or to sit in the meeting.

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| **9.1**  **9.2**  **9.3** | **Present and Apologies**  **Councillor appointments**  New Councillors – Declaration of Acceptance of Office  Election of Appointments & Committees |  |
|  | **OPEN FORUM** |  |
| **9.4** | **Declaration of Interests** | **All** |
| **9.5**  **9.5.1**  **9.5.2**  **9.5.3**  **9.5.4**  **9.5.5**  **9.5.6**  **9.6.7**  **9.5.8**  **9.5.9**  **9.5.10**  **9.5.11**  **9.5.12**  **9.5.13**  **9.5.14**  **9.5.15**  **9.5.16**  **9.6** | **Minutes of Previous Meetings and Matters arising**  Update on the road through the village.  Social media presence update.  Official directory update.  Proposal to establish a ‘Finance, Audit and Risk Committee (FARC)’.  Proposal to adopt the ‘Finance, Audit and Risk Committee (FARC)’ Charter drafted by Cllr Worrow.  Proposal to establish a ‘Committee for Development, Planning and Transportation (CDPT)’.  Proposal to adopt the 'Committee for Development, Planning and Transportation (CDPT)’ Charter drafted by Cllr Worrow.  Proposal to establish a ‘Committee for Business and Innovation (CBI)’.  Proposal to adopt the 'Committee for Business and Innovation (CBI)’ Charter drafted by Cllr Worrow.  Proposal to grant Burlescombe Parish Council the ability to appoint Committee members and Committee Chairs outside of Parish Council meetings.  Proposal to grant the Chairman of Burlescombe Parish Council the authority to confer ‘charter status’ upon the newly formed Committees and deliver such grants formally in writing to the Chair of each committee.  Proposal to adopt Cllr Worrow’s proposed ‘Investment Strategy’.  Proposal to open the website contract to public bidding for a period of sixty (60) days effective immediately.  Proposal to adopt the 'Honours and Awards’ policy drafted by Cllr Worrow.  Proposal to adopt the ‘Community Grant’ policy drafted by Cllr Worrow.  Westleigh noticeboard.  **Chairman’s report** | **SJ**  **LW** |
| **9.7**  **9.7.1**  **9.7.1.1**  **9.7.2**  **9.7.2.1**    **9.7.3**  **9.7.3.1**  **9.7.3.2** | **Planning**  **New Applications**:  **19/01343/FULL** Erection of extension Location: XYZ Machine Tools Ltd Unit 1Woodlands Business Park  **Taken out of Committee:**  **19/01189/OUT Proposal: Outline for the erection of 2 dwellings (Revised Scheme) Location: Land at NGR 307538 116626 (North of Town Farm) Burlescombe Devon**  This application was discussed at a Planning Committee meeting on Wednesday 14th August. *The council agreed to continue to strongly object to the application*.  **MDDC Decisions**:  **19/00764/CLP** Certificate of Lawfulness for the proposed conversion of loft to bedroom and ensuite Location: 3 Old Station Mews Station Road Burlescombe. *Granted*.  **19/00857/FULL** Variation of conditions 2, 4, 6 and 7 of planning permission17/01361/MFULto allow a phased development and changes to interim elevations Location: The Old Well Uffculme Cullompton Devon. *Granted.* | **SJ/LW** |
| **9.8**  **9.8.1**  **9.8.2**  **9.8.3** | **Highways**  To report on repairs completed  To receive reports of repairs    **Community Hall**  **St Mary’s Church** |  |
| **9.9**  **9.9.1**  **9.9.1.1**  **9.9.1.2**  **9.9.1.3**  **9.9.1.4**  **9.9.1.5**  **9.9.2**  **9.9.2.1**  **9.9.2.2**  **9.9.2.3**  **9.9.2.4**  **9.9.2.5**  **9.9.3**  **9.9.3.1**  **9.9.4**  **9.9.4.1**  **9.9.4.2**  **9.9**  **9.9.1**  **9.9.2** | **Clerk’s Report**  **Finance- Expenditure**  Grant for URC Hall  Defibrillator insurance at URC Hall £29.93  Clerk pay Sept £245  Community Hall Hire £12.00  Nicholas Page P3/PROW £484.00  Leslie Findlay Account/ Audit help £110  Confirmation of expenditure previously approved:  G Hawkins £300 ORL Maintenance  Countrywide Grounds Maintenance £310.20  Clerk pay July £245  Clerk pay Aug £245  DALC Planning Course LW £48  Expenditure taken out of Committee:  Vision ICT –3 hosted email accounts email £64.80  **Training**  New Councillors – DALC course £30 + VAT  Clerk - DALC Budget and Precept Course £40 + VAT  **Correspondence**  Emails regarding access to and from Oak Ridge  Email regarding vegetation overgrowth Bray Close | **SJ** |
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| **9.10** | **Matters brought forward for information or future agenda**  The next Full Council meeting will be on 7th October 2019 in the URC Westleigh at 7pm. | **ALL** |

**Sue Jarvis**

**Parish Clerk**