**BURLESCOMBE PARISH COUNCIL**

**Minutes of**

**February Meeting**

**Held in the Community Hall on Monday 3rd February at 7.00pm**

**DRAFT**

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| **2.1** | **Present:**  Councillors: Lewis Worrow (Chair), Luke Trevelyan, Shelley Scribbins, Matt Salter  Sue Jarvis – Parish Clerk/RFO | **ACTION** |
|  | **Apologies:**  Councillors: Robin Dodswell, Chris Salter  District councillor: Christine Collis  County councillor: Ray Radford  **OPEN FORUM**  A resident raised the issue of the water tower along the ORL. It looks unsafe and is anything being done about this? The clerk will follow this up.  The white lines on the A38 and the very poor state of the junction was raised and that there had been a traffic accident there recently. BPC has been assured that the junction is earmarked for attention but as yet there is no timescale. Clerk to contact MDDC and District Councillor to try and speed things up.  Beer Lane remains an issue and contains many potholes. The Clerk has been in contact with MDDC about this and is awaiting further updates.  The tree stumps left by the developers at the affordable housing development are starting to sprout shoots. Clerk to contact MDDC.  It was mentioned that the layby at the top of the hill by the church is being used as a toilet stop by the quarry lorries. LW said that the quarry has addressed this and that there should be improvements very soon.  A couple of areas were suggested for tree planting within the parish. A representative from the village hall said any proceeds from an event in the summer featuring a wildlife speaker could be put towards tree planting. | **SJ**  **SJ**  **SJ** |
| **2.2** | **Declaration of Interests:**  None |  |
| **2.3**  **2.3.1**  **2.3.2**  **2.3.3**  **2.3.4**  **2.3.5**  **2.3.6**  **2.3.7**  **2.3.8**  **2.3.9**  **2.3.10**  **2.3.11** | **Minutes of previous meeting and matters arising:**  The Minutes were signed as a true and correct record and unanimously approved by the Councillors.  P3 funding forms were completed and signed by the LW. This should enable the parish to be awarded a grant towards the upkeep of footpaths and rights of way in the parish.  Monthly produce market. This new venture at Burlescombe community hall was well attended. It was discussed how the PC could help and it was decided that the PC would remain open the possibility of supporting the market in some way.  The bus shelter was discussed and LW to do a risk assessment.  Road markings A38. Clerk to contact MDDC and County Councillor Ray Radford.  Local plan consultation. The amendments were discussed but there was nothing of any significance that would affect the parish.  Tree planting/ ash dieback. Potential new areas have been suggested for tree planting. There is concern about ash dieback along the ORL. The PC discussed the way forward. LW to follow up.  ORL maintenance quote. BPC voted to accept a quote from a local contractor. Clerk to notify.  Photo competition. This was discussed and the information has been passed on to Burlescombe village hall.  The quote from MDDC to cut grass and verges in the parish for 2020 was accepted. The sum of £1350 was preauthorised by councillors. Clerk to notify MDDC.  Defibrillators. Following a discussion regarding the installation of a defibrillator at the school in Burlescombe and associated costs councillors agreed the following: in the first instance the PC will fund the replacement of batteries in the two current defibrillators to the cost of £150. Secondly, should another defibrillator be installed then BPC will reimburse the cost of insuring it, in the same way that it does with the current defibrillators. The council supports the installation of a third defibrillator but the limit of funding would be down to the Council’s other financial commitments. Clerk to email R B-S.  Accessibility statement. LW outlined what this meant and that the parish website would need to be compliant by Sept 2020. No action is required at present as the PC is changing website provider in April and this will be incorporated in to the new website. | **SJ**  **SJ**  **LW**  **SJ**  **LW**  **SJ**  **SJ**  **SJ** |
| **2.4**  **2.4.1**  **2.4.1.1**  **2.4.1.2**  **2.4.2** | **Chairman’s Report**  On December 16th, 2019 Cllr Trevelyan and I represented Burlescombe Parish Council (BPC) at the meeting of the quarry liaison committee held in Westleigh Village Hall. It was reiterated that at the previous liaison committee meeting it was agreed by Neil Parish MP, Devon County Council (DCC), Burlescombe Parish Council (BPC), Canonsleigh Residents Association (CRA) and Aggregate Industries (AI) that any rerouting of the lorries through Canonsleigh and/or Longwood Lane was impractical and would not be further considered due to excessive cost, wholly unacceptable environmental impact and equitable treatment of all members of the parish.  On January 15th, 2020  I represented Burlescombe Parish Council (BPC) at the meeting of the planning committee held in relation to agenda item (*19/01900/FULL The erection of a dwelling and formation of access – Southertons Farmhouse, Westleigh*). Unfortunately, it was resolved that planning permission was to be granted subject to conditions as recommended by the Head of Planning, Economy and Regeneration.  Highways  No repairs have been completed.  Pothole reported from Minnows campsite to Allen’s Well, Westleigh **W201296474**  **Community Hall**  Nothing to report other than aforementioned photographic competition. |  |
| **2.4.3** | **St Mary’s Church**  Nothing to report |  |
| **2.5**  **2.5.1**  **2.5.2**  **2.5.3**  **2.5.2.1**  **2.5.2.2**  **2.5.2.3**  **2.5.2.4** | **Planning**  **19/01700/FULL**  Erection of dwelling and formation of access (Revised Scheme) Location: Southertons Farmhouse Westleigh Tiverton Devon. *BPC continues to object.*  **19/01189/OUT** Outline for the erection of 2 dwellings (Revised Scheme)Location: Land at NGR 307538 116626 (North of Town Farm) Burlescombe Devon. *BPC continues to object.*  **Withdrawn**  **19/01693/HOUSE** Erection of two storey side extension and single storey rear extension Location: Pitt Orchard Bungalow Appledore Burlescombe  **MDDC Decisions:**  **19/01660/PNCOU** Prior Notification for the change of use of a storage and distribution building under a flexible business use to an office under a flexible business use via Class R (252sq.m) Location: Office Moorhayes Farm Uffculme Cullompton *Granted*  **19/01956/CAT** Notification of intention to cut to ground level 2 Leyandii trees within the Conservation Area Location: Canonsleigh Barton Burlescombe Tiverton Devon *Granted*  **19/01700/FULL** Erection of dwelling and formation of access (Revised Scheme) Location: Southertons Farmhouse Westleigh Tiverton Devon *Granted*  **19/01874/FULL** Removal of condition 4 of planning permission92/01215/FULL to allow the garage to be used as ancillary accommodation Location: 1 Hensons Drive Westleigh Tiverton Devon. *Granted* |  |
| **2.6**  **2.7** | **Quarry Liaison Report**  Quarry reports for Westleigh and Hillhead quarry liaison meetings can be found the end of these minutes.  PROW  All footpaths have been inspected and the Parish Paths Partnership annual Grant Forms have been completed. The PROW accounts are currently at £34.25. | **LT**  **LW** |
| **2.8**  **2.8.1**  **2.8.1.1**  **2.8.1.2**  **2.8.1.3**  **2.8.1.4**  **2.8.2**  **2.8.2.1**  **2.8.2.2**  **2.8.2.3**  **2.8.2.4**  **2.8.3**  **2.8.4**  **2.9** | **Clerk’s Report**  **Finance**  The following expenditure was approved out of committee:   |  |  |  |  | | --- | --- | --- | --- | | **Amount £** | **Cheque/BACS** | **Payable to** | **Comments** | | 7.00 | 769 | URC Hall | Hire of hall | | 318.00 | 768 | N. Page | PROW maintenance | | 66.00 | 770 | Vision ICT | Gov.uk domain renewal | | 330.00 | SO | S. Jarvis | Clerk Jan wages |   New expenditure:   |  |  |  |  | | --- | --- | --- | --- | | **Amount £** | **Cheque/BACS** | **Payable to** | **Comments** | | 330.00 | SO | S. Jarvis | Clerk salary Feb | | 92.00 | 772 | SLCC | Clerk membership | | 478.80 | 773 | Wiveliscombe Joinery Ltd | Westleigh noticeboard | | 12.00 | 771 | Burlescombe Hall | Hire of hall | |  |  |  |  |   **Approval of Summary of Accounts as at end of January 2020.**  The summary of accounts was unanimously approved as a true and correct record by Councillors.  **Councillor training.**  Cllr Trevelyan is booked on to a Planning course.  **Correspondence**  None to discuss |  |
| **2.12** | **Matters brought forward for information or future agenda:**  The next meeting of the Parish Council will be on Monday 2nd March 2020 in the URC Hall, Westleigh at 7pm.  The Meeting closed at 8.30pm |  |
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Lewis Worrow

Chairman

Burlescombe Parish Council