**BURLESCOMBE PARISH COUNCIL**

**Minutes of**

**March Meeting**

**Held in the URC Hall, Westleigh on Monday 2nd March at 7.00pm**

**DRAFT**

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| **3.1** | **Present:**  Councillors: Lewis Worrow (Chairman), Luke Trevelyan, Matt Salter, Chris Salter, Robin Dodswell, Shelley Scribbins.  Sue Jarvis – Parish Clerk/RFO | **ACTION** |
|  | **Apologies:**  County Councillor: Ray Radford  District Councillors: Jo Norton, Christine Collis  **OPEN FORUM**  Residents raised the following:   * A resident thanked the parish council for the cheque received to reimburse the defibrillator pads and batteries. * On the footpath below the church, the kissing gate post needs fixing.   The chairman confirmed that this has been reported to BPC’s PROW contractor and will be addressed soon.   * A resident queried why the discussion about Longwood Lane had not been recorded in the minutes of the February meeting.   The Chairman responded that as the discussion had not arisen during Open Forum it had not been recorded in the minutes. It had arisen during the presentation of Councillor Trevelyan’s Quarry report. The quarry is happy to do a group presentation if numbers of attendees can be guaranteed. If any parishioners would be interested in attending such a presentation then they should email the Clerk to register their interest.   * At a recent litter pick a resident was disappointed that there was no representation from the parish council. There is still lots of rubbish accumulating where the quarry drivers wait. Will the quarry clear up the mess and/or install a bin or give permission for someone else to do it? These queries would be raised at the next quarry liaison meeting. * Has a letter been sent regarding the tree stumps by the affordable housing development?   The Clerk confirmed that this had been done and MDDC were aware.   * A resident expressed disappointment that District Councillor Ray Radford had not attended the previous three meetings. | **LT** |
| **3.2** | **Declaration of Interests:**  Councillors Matt Salter and Chris Salter declared an interest in agenda item 3.5.1.1 |  |
| **3.3**  **3.3.1**  **3.3.2**  **3.3.3**  **3.3.4** | **Minutes of previous meeting and matters arising:**  The Minutes were signed as a true and correct record and unanimously approved by the Councillors.  **Ward boundaries.** BPC has received an email from a Canonsleigh resident regarding the proposed ward boundary changes and questioning whether the District councillors would be able to cope with the extra workload. Both District councillors have been contacted and they have said that they could cope with the extra workload. However, BPC councillors are not sure that this would be the case. LW proposed a motion to object to the new ward boundary proposal which was seconded by LT. Clerk to reply to ward boundary consultation.  **Ash dieback on ORL.** Following a discussion it was decided that BPC would wait until the spring to make contact with professionals and would see if the dieback is as bad as expected.  **Proposal to suspend all debate relating to Longwood Lane until May 2nd 2023.** Following a discussion this proposal was unanimously accepted by councillors.  **VAS signs**. The introduction of Vehicle Activated Signs was discussed and it was agreed to look into this further with regards to siting and cost. | **ALL**  **SJ** |
| **3.4**  **3.4.1**  **3.4.1.1**  **3.4.1.2**  **3.4.2**  **3.4.3** | **Chairman’s Report**  Highways. The highways are still in poor condition.  Repairs completed. No repairs have been completed.  Reports of repairs. None.  **Community Hall**. Nothing to report.  **St Mary’s Church**. Nothing to report. | **LW** |
| **3.5**  **3.5.1.1**  **3.5.1.2**  **3.5.2** | **Planning**  **The following new applications were discussed:**  **20/00127/FULL** Erection of an agricultural plant and machinery store Location: Building and Land at NGR 306951 117566 (Shrubbery Cottage) Burlescombe. BPC had no objections.  **20/00212/TPO** Application to cut back limbs of 7 Silver Birch and 2 Sweet Chestnut trees by 1m and fell 6 Silver Birch and 2 Willow trees protected by Tree Preservation Order No. 97/00007/TPO Location: Romantica of Devon Ltd Unit 2 Woodlands Business Park. BPC had no objections.  **MDDC Decisions**  None to report | **LW** |
| **3.6** | **Cllr Worrow’s Report:**  PROW. The Council has submitted the grant funding forms and is waiting to hear what monies will be awarded. | **LW** |
| **3.7** | **Old Railway Line/Park Wood report**  A contractor has been appointed again to maintain the two areas. |  |
| **3.8** | **Quarry Liaison Report**  The next quarry liaison meeting is 3rd March and there will be a report at the next council meeting. | **LT** |
| **3.9**  **3.9.1**  **3.9.2**  **3.9.3**  **3.9.4**  **3.10** | **Clerk’s Report**  **Finance**  Already approved:  £120.72 Cheque for reimbursement of defibrillator pads and batteries.  The following expenditure was approved:   |  |  |  |  | | --- | --- | --- | --- | | **Amount £** | **Cheque/BACS** | **Payable to** | **Comments** | | 60.60 | Cheque | S. Jarvis | Annual expenses | | 60.00 | Cheque | S. Jarvis | Broadband expenses | | 330.00 | SO | S Jarvis | March salary |   **Correspondence**  None received |  |
| **3.11**  **3.11.1** | **Matters brought forward for information or future agenda:**  Councillors were reminded that the reports for the Annual Parish Meeting must be with the Clerk by **Friday 3rd April**.  There are three Councillor vacancies on the Parish Council. If anyone is interested in becoming a Councillor please contact the Parish Clerk.  The next meeting of the Parish Council will be on Monday 6th April 2020 in the Community Hall, Burlescombe **following** the Annual Parish Meeting which will start at 7pm.  The meeting closed at 7.30pm. | **ALL** |

Lewis Worrow

Chairman

Burlescombe Parish Council