**BURLESCOMBE PARISH COUNCIL**

**ANNUAL GENERAL MEETING**

**AGENDA**

To Members of Burlescombe Parish Council

You are hereby summoned to attend the Annual General Meeting on **Monday 4th May** **2020** at **7.00pm via Zoom due to the corona virus.**

Members of the public are most welcome to attend. Joining instructions are shown below:

Join Zoom Meeting

<https://us04web.zoom.us/j/75958989239>

Meeting ID: 759 5898 9239

There is always an OPEN FORUM for any questions or concerns.

|  |  |  |
| --- | --- | --- |
| **5.1** | **Election of Officers:**   * 1. Chairman.   2. Chairman to sign a Declaration of Acceptance of Office form.   3. Vice Chair   4. Co-option of Councillors |  |
| **5.2** | **Present and Apologies** | **ALL** |
| **5.3** | **Declaration of Interests** | **ALL** |
| **5.4** | **Election of Appointments and Committees** | **ALL** |
|  | **OPEN FORUM** |  |
| **5.5**  **5.5.1**  **5.5.2**  **5.5.3**  **5.5.4**  **5.5.5**  **5.5.6**  **5.5.7** | **Minutes of previous meeting and matters arising**  VAS signs  ORL boards  Football pitch quote  Bus shelter roof quote  Ayshford Education Trust -Trustees. Proposal to elect a new nominated trustee to the board of the Ayshford Educational Foundation.  Proposal to purchase and migrate Burlescombe Parish Council to a new domain web address.  Tar Plant on ORL. | **SJ**  **LW** |
| **5.6** | **Chairman’s Report** | **LW** |
| **5.7**  **5.7.1**  **5.7.1.1**  **5.7.2**  **5.7.2.1** | **Planning**  **New applications**  **20/00494/HOUSE** Erection of 2 replacement sheds and parking area Location: 2 & 3 Mount Pleasant Westleigh Tiverton  **MDDC Decisions**  **20/00212/TPO** *Part approved, part refused* | **LW** |
| **5.8**  **5.9**  **5.9.1**  **5.9.2**  **5.9.3**  **5.9.4**  **5.10** | **Councillor Worrow’s Report**  PROW  **Highways**  To report on repairs completed  To receive reports of repairs  **Community Hall**  **St Mary’s Church**  **Quarry Liaison Report** | **LW**  **SJ**  **LT** |
| **5.11**  **5.11.1**  **5.11.2**  **5.11.3**  **5.11.4**  **5.11.4.1**  **5.11.4.2**  **5.11.4.3**  **5.11.4.4**  **5.11.4.5**  **5.11.4.6**  **5.11.4.7**  **5.11.4.8**  **5.11.4.9** | **Clerk’s Report**  Finance  Income – Precept (first half) £6054.64  Wayleave payment £11.92  Expenditure:  Clerk salary for April £330  Clerk Salary for May £330  DALC membership £207.86 – previously approved & taken out of precept by MDDC  Approval of Internal Auditor’s fee £150  Vision ICT – website hosting £150  Graham Hawkins – bus shelter £75  Nicholas Page PROW £90  Authorisation to pay Viktorija Ivanova of Ivanova Studios for website services when invoiced.  Summary of accounts | **SJ** |
| **5.12** | **Correspondence** |  |
| **5.13** | **Matters brought forward for information or future agenda** | **ALL** |

Next meeting will be on Monday 1st June at 7pm in the Community Hall, Burlescombe or via Zoom depending on the corona virus situation.

Sue Jarvis

Parish Clerk

Burlescombe Parish Council