**BURLESCOMBE PARISH COUNCIL**

**Minutes of**

**June Meeting**

**Via Zoom on Monday 1st June 2020 at 7.00pm**

**DRAFT**

08-2019

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| --- | --- | --- |
| **6.1** | **Present and Apologies:** Parish Councillor Lewis Worrow (Chair), Councillor Luke Trevelyan, Councillor Shelley Scribbens.  Sue Jarvis Clerk and RFO.  Apologies; County Councillor Ray Radford. | **ACTION** |
| **6.2** | **Declaration of Interests:**  None |  |
| **6.3**  **6.3.1**  **6.3.2**  **6.3.3**  **6.3.4**  **6.3.5**  **6.3.6** | **OPEN FORUM**  No members of the public joined the meeting. The Clerk had not received any items to raise on anyone’s behalf.  **Minutes of previous meeting and matters arising.**  The Minutes were signed as true and correct record and unanimously approved by the Councillors. These will be signed by the Clerk.  Tar Plant on ORL. So far one quote has been received. More quotes will be obtained.  ORL Land Value. The ORL was purchased a number of years ago for £1. Councillors agreed to obtain quotes to get the land valued.  Mid Devon Design Guide. Councillors had looked at the proposed new Design Guide and decided that no further action was necessary.  Public space protection order. Councillors had read and discussed this before the meeting and agreed that it was a good idea. The consultation documents are online at [www.middevon.gov.uk/consultations](http://www.middevon.gov.uk/consultations) and the Clerk will complete the survey therein.  Doing What Matters. Councillors discussed the initiative from Devon Highways and it was agreed that Councillor Trevelyan would follow this up.  Bus shelter roof-quotes. Councillors discussed the three quotes they had received and chose one for the replacement of the bus shelter roof. Clerk to contact. | **LT**  **SJ**  **SJ**  **LT**  **SJ** |
| **6.4** | **Chairman’s Report**  The Chairman confirmed that the new website has gone live as on the first of June and can be accessed at Burlescombe.org. The new website will run alongside the original website for a time to ensure a smooth transition. A notice on the original website will direct people to the new one. |  |
| **6.5**  **6.5.1**  **6.5.1.1**  **6.5.1.2** | |  | | --- | | **Planning.**  The following new applications were discussed:  **20/00693/FULL** Erection of an equine building and associated enclosure Location: Land at NGR 305750 117058 (Ascot House) Westleigh Devon and additional drawings. PC to comment.  **20/00767/FULL** Retention of change of use of agricultural land to domestic garden and erection of garden store Location: Land at NGR 305781 117068 (Ascot House) Westleigh Devon **.** PC to comment.  **MDDC Decisions:**  **20/00494/HOUSE** Erection of 2 replacement sheds and parking area Location: 2 & 3 Mount Pleasant Westleigh Tiverton. *Granted* | |  | | **LW** |
| **6.6**  **6.6.1**  **6.6.1.1** | **Councillor Worrow’s Report**  PROW  No reports of any issues on any of the public rights of way has been received. | **LW** |
| **6.7**  **6.7.1**  **6.7.2**  **6.7.3**  **6.7.4** | Highways:  Repairs completed. No repairs completed.  To receive reports of repairs. Nothing to report.  Community Hall: Nothing to report.  St Mary’s Church: Nothing to report. | **LW** |
| **6.8** | **Quarry Liaison Report**  There has been no meeting. |  |
| **6.9**  **6.9.1**  **6.9.1.1**  **6.9.2**  **6.9.2.1**  **6.9.2.2**  **6.10**  **6.11** | **Clerk’s report.**  Finance  Expenditure:  The following expenditure was approved:   |  |  |  |  | | --- | --- | --- | --- | | **Amount £** |  | **Payable to** | **Comments** | | 330.00 | BACS | S Jarvis | Clerk salary for June | | 319.20 | Cheque | Countrywide Grounds Maintenance | Grass cutting |     Approval was given for GWC membership £25  The Internal Auditor had completed Section three of the Annual Audit.  Councillors approved the Annual Governance Statement.  Councillors approved Section 2 of the Accounts for Audit. Both statements will be signed by the Chairman.  **Correspondence**  Email regarding public footpath. This was discussed and the landowner has been contacted.  Email from DCC re grass cutting. Grass cutting schedules should now be back on track following Covid 19 disruption.  **Matters brought forward for information or future agenda**  Nothing to report.  There being no further business the meeting closed at 7.45pmpm. The next meeting will be on Monday 6th July at 7pm in the URC Westleigh or via Zoom depending on the corona virus situation. | **SJ** |

Lewis Worrow

Chairman

Burlescombe Parish Council

09-2020