

Burlescombe Parish Council

BOX 3

	<u>2019.00</u>	<u>difference</u>	<u>2020.00</u>	<u>explanation</u>
	1716.06	-793.40	922.66	
Interest	4.13	-0.14	3.99	
Parish Paths Grant	500.00	-500.00	0.00	No grant awarded in this financial year
DCLG Grant	152.07	-152.07	0.00	No grant awarded this financial year
Transparancy code grant	0.00	0.00	0.00	No grant applied for
Wayleave payment	11.92	0.00	11.92	
VAT	1047.94	-141.19	906.75	large purchases last year and therefore VAT reclaimed higher
Horticultural society funds	0.00	0.00	0.00	No grant received
TOTAL	1716.06	-793.40	922.66	

Burlescombe Parish Council

BOX 4

	<u>2019.00</u>	<u>difference</u>	<u>2020.00</u>	<u>explanation</u>
	4727.29	-1312.23	3415.06	New Clerk on lower salary
Staff wages	4280.00		3205.00	
Clerk expenses	447.29		210.06	
TOTAL	4727.29	0.00	3415.06	

Explanation of variances – pro forma

Name of smaller authority: **Burlescombe Parish Council**

County area (local councils): **Devon**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2018/19 £	2019/20 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	11,373	8,874				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	10,848	11,200	352	3.24%	NO		
3 Total Other Receipts	1,716	922	-794	46.27%	YES	P3 grant not received	
4 Staff Costs	4,727	3,535	-1,192	25.22%	YES	New Clerk on a lower salary and no overtime	
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	10,336	10,185	-151	1.46%	NO		
7 Balances Carried Forward	8,874	7,276			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	8,874	7,426				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments	11,094	11,570	476	4.29%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts to Box 8 in the column headed “Year ending 31 March 2020” in Section 2 of the AGAR – and will also agree to accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remember cheques should be entered as negative figures.

Name of smaller authority: Burlescombe Parish Council

County area (local councils and parish meetings only): Devon

Financial year ending 31 March 2020

Prepared by (Name and Role): Mrs S Jarvis Parish Clerk/RFO

z 24/04/2020

		£	£
Balance per bank statements as at 31/3/20:			
Lloyds Treasurers account 113	account 1	1,733.2	
Lloyds Business Account 607	account 2	5,693.0	
	account 3		
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
		7,426.2	7,426.2
Petty cash float (if applicable)			-
Less: any un-presented cheques as at 31/3/20 (enter these as negative numbers)			
	item 1	(150.00)	
	item 2		
	item 3		
	item 4		
[add more lines if necessary]	item 5		
	item 6		
	item 7		
	item 8		
		(150.00)	(150.00)
Add: any un-banked cash as at 31/3/20		-	
		-	-
Net balances as at 31/3/20 (Box 8)			7,276.2

BURLESCOMBE PARISH COUNCIL
ASSET REGISTER as at March 2020

ASSET PURCHASED	DATE PURCHASED	COST AT PURCHASE £	LOCATION	INSURANCE VALUE £
2 Bus Shelters	Not known	-	Burlescombe & Westleigh	nil
1 Bench	Mar 11	403	Grand Western Canal	403
2 Picnic tables	Mar 12	1763	Westleigh Play area	1763
Fencing	Mar 14	2230	Old Railway Line	2230
Equipment	Mar 14	1187	Westleigh Play area	1187
2 picnic tables	Mar 15	1322	Old Railway Line	1322
1 Phoenix seat	Mar 15	433	Old Railway Line	433
Notice-Board	Apr 16	1122	Burlescombe	1122
Notice Board	May 17	1400	Ayshford	1400
Notice Board	-	-	Westleigh	nil
Notice Board	-	-	Appledore	nil
Armed Forces Day Flag	Jun 16	54		54
Telephone Box	Feb 17	1	Westleigh	nil
ASUS Zen beam E1 short Throw portable projector	13 Oct 17		Clerk home	
ASUS Transformer mini T102HA Silver	13 Oct 17	525	Clerk home	525
Dell Vostro 15 3000Series (3568) laptop	11 Oct 18	462	Clerk home	462
Laptop case	11 Oct 18	17	Clerk Home	17
Logitech Desktop MK120 UK layout	11 Oct 18	13	Clerk home	13
Office Home & Business	11 Oct 18			163
Goal posts	April 19	475.99	Burlescombe	475.99
Total				11569.99

Part of the land belonging to Westleigh Quarry was transferred across to Burlescombe Parish Council in August 2011 for the sum of £1. This land is now known as the Old Railway Line and forms a footpath which is maintained by Burlescombe Parish Council.

The Parish Council are also responsible for the Westleigh Football Field and Play area. The land was given to the Parish for as long as it will remain a playing field. Therefore does not have a monetary value.

