**BURLESCOMBE PARISH COUNCIL**

**Minutes of**

**July Meeting**

**Held in via Zoom on Monday 6th July at 7pm**

**DRAFT**

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| **7.1** | **Present:**Lewis Worrow- ChairmanDistrict Councillor: Jo NortonCouncillors: Luke Trevelyan, Shelly ScribbinsSue Jarvis – Parish Clerk/RFO/Proper Officer | **ACTION** |
|  | **Apologies:** No apologies**OPEN FORUM**No matters were raised at Open Forum. |  |
| **7.2** | **Declaration of Interests:** None declared. |  |
| **7.3****7.3.1****7.3.2****7.3.3****7.3.4****7.3.5** | **Minutes of previous meeting and matters arising:**The Minutes were signed as a true and correct record and unanimously approved by the Councillors.**Glass in Park Wood.** The Clerk had received a report of glass in Park Wood. This was investigated and cleared up by the landowner.**Tar Plant Quotes.** The Council agreed to approve a quote outside of the meeting, via email, as the PC is waiting on a revised quote. Clerk to chase and action.**Councillor Advocate Scheme.** The Chairman requested if any Councillor was interested in representing BPC they should inform the Clerk. At present BPC is not represented.**20 is plenty signs.** All councillors had received information on the possible installation of these signs at strategic points around Burlescombe and Westleigh. The PC unanimously agreed, in principle, to the signs and feel it to be a good idea for the parish. The Quarry has offered some funding for the signs. The project has been organised by local resident Emily Pearson and the PC wishes to extend their thanks. **ORL land valuation.** The Clerk has been quoted the sum of £150 + VAT for the ORL to be surveyed. Councillors agreed to get this done. | **SJ****SJ** |
| **7.4** | **Chairman’s report.**The Chairman reported that the parish was being attended to in a number of ways. This included maintenance and repairs and by way of addressing matters such as planning applications of special interest to residents.It was also noted that residents were affected by a local interest issue that look to be resolved in the near future.    |  |
| **7.5****7.5.1****7.5.1.1****7.5.1.2****7.5.2** | **Planning****New Applications**:**20/00817/FULL** Variation of condition 2 of planning permission 11/02011/MFUL to allow substitute plans Location: Land at NGR 305046 114004 (Jersey Farm) Sampford Peverell Devon. *BPC had no objections*.**20/00875/CAT** Notification of intention to fell 1 Fir tree within a Conservation Area Location: 1 Ayshford Court Cottages Westleigh Tiverton. *BPC had no objections.***MDDC Decisions**:20/00558/PNCOU Prior notification for the change of use of an agricultural building to 2 dwellings under Class Q Location: Land and Buildings at NGR 305225 113378 Moorhayes Farm Uffculme Devon. ***Refused*** |  |
| **7.6** | **Highway**sClerk had not received any new reports of repairs required. |  |
| **7.7****7.7.1****7.7.1.1****7.7.1.2****7.7.1.3****7.7.1.4****7.7.2****7.7.3****7.7.4** | **Clerk’s Report****Finance** Confirmation of expenditure and recently paid:

|  |  |  |  |
| --- | --- | --- | --- |
| **Amount £** | **SO/BACS/DD** | **Payable to** | **Comments** |
| 319.20 | Cheque | Countrywide maintenance | Grass cutting |
| 750.00 | Cheque | Ivanova Studios | New website |
| 300.00 | Cheque | Grahame Hawkins | ORL/Park wood maintenance |
| 420.00 | Cheque | Nicholas Page | P3 maintenance |

The following expenditure was approved:Data Protection registration £35 (£5 reduction as on a Direct Debit)Clerk salary for July and August £300.00 x 2Microshade £120.00 Summary of Accounts. The RFO had circulated to the Councillors the July statement of Accounts. Cllrs had no comments to make and approved the statements. The Chairman will sign the bank statements and accounting statement. Council meeting dates. These have been booked for 2021 and have been circulated to councillors. | **SJ****SJ** |
| **7.9** | **Matters brought forward for information or future agenda:**There being no further business the meeting closed at 7.33pm. The next meeting will be on Monday 7th September 2020 at 7pm in Burlescombe Community Hall (or via Zoom) as there is no full council meeting in August. Planning meetings will be held when required. Details will be on the website. |  |

Lewis Worrow

Chairman

Burlescombe Parish Council

2020