**BURLESCOMBE PARISH COUNCIL**

**Minutes of**

**September Meeting**

**Held in via Zoom on Monday 7th September at 7pm**

**DRAFT**

12-2020

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| **9.1** | **Present:**  Lewis Worrow- Chairman  Councillors: Luke Trevelyan, Shelly Scribbins  Sue Jarvis – Parish Clerk/RFO/Proper Officer | **ACTION** |
|  | **Apologies:**  No apologies  Unfortunately, because the parish council has not received any apologies to consider for non attendance at parish council meetings since March from Robin Dodwell, Chris salter and Matt Salter, three casual vacancies have arisen on the parish council. Councillors who do not attend a meeting of the council (including committee meetings, or representing the council at other meetings such as a DALC meeting) for six consecutive months are no longer councillors. Councillors are made aware of these procedures when they join the council and are kept updated should a situation like this be likely to arise. It is therefore, with regret that we say goodbye to the three councillors. Burlescombe parish council remains quorate with three sitting councillors however notices will be published soon about joining the council should any of wish to do so.  **OPEN FORUM**  No matters were raised at Open Forum. |  |
| **9.2** | **Declaration of Interests:**  None declared. |  |
| **9.3**  **9.3.1**  **9.3.2**  **9.3.3**  **9.3.4**  **9.3.5**  **9.3.6**  **9.3.7** | **Minutes of previous meeting and matters arising:**  The Minutes were signed as a true and correct record and unanimously approved by the Councillors.  **Tar Plant Fencing**. The PC had obtained a quote for security fencing to go around the Tar Plant while awaiting repairs to start. Eight different builders have been to look at the repairs needed but few of them have wanted to quote saying that the job is too small and/or they are too busy at this time. However, the councillors voted to accept a quote from a contractor who does a lot of work for the Parish Council and who will fit in the repairs around his busy schedule.  **Litter sign top layby**. The PC had received correspondence from a parishioner suggesting that a sign to deter littering be placed in the layby on the outskirts of Burlescombe on the way to the A38. It had been suggested that much of the litter was caused by lorry drivers from the quarry. However, councillors agreed that these drivers were not solely to blame and that the type of people who were littering in the area would not respond to a sign against littering and were doubtful that placing a bin there would do any good.  **Local Flood Risk Management**. The consultation period for this ends on 15th October and councillors have received the link to make comments should they wish. None of the areas highlighted in the document relate to Burlescombe and Westleigh.  **Devon Solar Together Scheme**. This is a Devon County Council initiative aimed at the private housing sector to encourage householders to come together and order Solar PV as a group to have more purchasing power and drive down prices. All households will be receiving a mailshot about the scheme from Devon County Council.  **Westleigh Cemetery Grant**. Councillors approved a grant of £300 towards the uptake of the URC Westleigh cemetary.  **Dual Use Bins**. Councillors expressed interest in this initiative from Mid Devon and the Clerk will look in to this further.  **Westleigh Notice Board**. The new parish notice board in Westleigh is now in place, on the corner of Hensons Drive, with the original notice board in the bus shelter now available for community use on both sides. | **SJ**  **SJ**  **SJ** |
| **9.4** | **Chairman’s report.**  In accordance with best practice, Burlescombe Parish Council will continue to operate remotely and conduct meetings virtually until such a time that it is safe to convene in person.  We also urge any and all peope who wish to partake in local government to do so as our search for councillors continues. | **LW** |
| **9.5**  **9.5.1**  **9.5.1.1**  **9.5.2**  **9.5.2.1**  **9.5.2.2** | **Planning**  **New Applications**:  **20/01092/FULL** Change of use of garage/workshop to office (B1) use Location: Turnpike Nursery Leonard Moor Cross Uffculme **Withdrawn 13/08/20**  **MDDC Decisions**:  **20/00767/FULL** Retention of change of use of agricultural land to domestic garden and erection of garden store Location: Land at NGR 305781 117068 (Ascot House) Westleigh Devon**. Granted**  **20/00693/FULL** Erection of an equine building and associated enclosure Location: Land at NGR 305750 117058 (Ascot House) Westleigh Devon. **Granted** | **LW** |
| **9.6**  **9.6.2**  **9.6.3** | **Highway**s  Clerk had not received any new reports of repairs required.  **Community Hall** Nothing to report  **St Mary’s Church.** Nothing to report. |  |
| **9.7**  **9.7.1**  **9.7.1.1**  **9.7.1.2**  **9.7.2**  **9.7.3** | **Clerk’s Report**  **Finance**  The following expenditure was approved:  URC defibrillator insurance £31.41  Clerk pay October £330  Confirmation of expenditure and recently paid:   |  |  |  |  | | --- | --- | --- | --- | | **Amount £** | **SO/BACS/DD** | **Payable to** | **Comments** | | 319.20 | Cheque | Countrywide maintenance | Grass cutting | | 450.00 | Cheque | Scott Gray | Bus shelter roof | | 300.00 | Cheque | Grahame Hawkins | ORL/Park wood maintenance | | 1117.20 | Cheque | Wiveliscombe Joinery | Westleigh noticeboard | | 330.00 | SO | S. Jarvis | Clerk pay July | | 330.00 | SO | S. Jarvis | Clerk pay August |   **Correspondence**  Email regarding litter in layby.  13-2020 | **SJ**  **SJ** |
| **9.8** | **Matters brought forward for information or future agenda:**  There being no further business the meeting closed at 7.23pm. The next meeting will be on Monday 5th October 2020 at 7pm in URC Hall, Westleigh (or via Zoom). Planning meetings will be held when required. Details will be on the website. |  |

Lewis Worrow

Chairman

Burlescombe Parish Council

14-2020