**BURLESCOMBE PARISH COUNCIL**

**Minutes of**

**November Meeting**

**Held in via Zoom on Monday 2nd November at 7pm**

**DRAFT**

14-2020

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| **11.1** | **Present:**  Lewis Worrow- Chairman  Councillors: Luke Trevelyan, Shelley Scribbins, District Councillor Jo Norton  Sue Jarvis – Parish Clerk/RFO/Proper Officer | **ACTION** |
|  | **Apologies:**  No apologies  **OPEN FORUM**  District Councillor Norton mentioned that at an upcoming Environment Committee meeting the management of waste collections was to be discussed. She asked if councillors were happy with the current fortnightly collections and did they think residents would tolerate less frequent collections. Councillors felt that collections should remain as they are and certainly not reduce. JN said she would take this back to the Environment Committee. |  |
| **11.2** | **Declaration of Interests:**  None declared. |  |
| **11.3**  **11.3.1**  **11.3.2**  **11.3.3** | **Minutes of previous meeting and matters arising:**  The Minutes were signed as a true and correct record and unanimously approved by the Councillors.  **Notice of vacancies.**  Following the creation of three casual vacancies on the parish council a notice of vacancies was posted on noticeboards and on the parish website at the end of September. The three vacancies can now be filled by co-option. Prospective councillors are asked to contact the Clerk, or sitting councillors, for more information.  **JAC representative**  Following the resignation of Councillor Worrow from this committee a new representative is needed. Remaining councillors were asked to consider joining the committee.  **Potholes Burlescombe Lane.**  The state of the road surface of the unadopted lane running behind the school from Station Lane to the canal at Black Bridge had been brought to the PC’s attention by the lane’s residents. It has many users as people use the lane to access the canal. However, despite not owning the lane, residents have been repairing it themselves to try and maintain it. However, the potholes are now very large and the residents would like some financial help with maintenance. Councillors sympathised with the position of the residents but, in the first instance, felt the ownership of the lane should be clarified if possible by using the Land Registry website. | **SJ**  **ALL**  **SJ** |
| **11.4** | **Chairman’s report.**  As the country is set to enter another lockdown on 5th November until at least the 2nd December the PC encourages all residents to heed government advice. All parish council meetings will continue to be held via Zoom. | **LW** |
| **11.5**  **11.5.1**  **11.5.1.1**  **11.5.2**  **11.5.2.1** | **Planning**  **New Applications**:  **20/01446/HOUSE** Erection of a single storey side and rear extension (Revised Scheme) Location: Pitt Orchard Bungalow Appledore Burlescombe  **MDDC Decisions**:  **20/01411/NMA** Non material amendment for 18/01329/HOUSE to allow material change from brick to render and roof material from mineral felt to fibreglass Location: Kestor Burlescombe Tiverton ***Granted*** | **LW** |
| **11.6**  **11.6.2**  **11.6.3** | **Highway**s  Clerk had not received any new reports of repairs required.  **Community Hall** Nothing to report  **St Mary’s Church.** Nothing to report. |  |
| **11.7**  **11.7.1**  **11.7.1.1**  **11.7.1.2**  **11.7.2**  **11.7.3**  **11.7.4** | **Clerk’s Report**  **Finance**  The following expenditure was approved:  Clerk pay October £330  Clerk pay November £330  Confirmation of expenditure and recently paid:   |  |  |  |  | | --- | --- | --- | --- | | **Amount £** | **SO/BACS/DD** | **Payable to** | **Comments** | | 300.00 | Cheque | Westleigh URC | Cemetery grant | | 31.40 | Cheque | Westleigh URC | Defibrilator insurance | | 300.00 | Cheque | Grahame Hawkins | ORL/Park wood maintenance | | 319.20 | Cheque | Countrywide Grounds Maintenance | Grass cutting | | 330.00 | SO | S. Jarvis | Clerk pay September |   Summary of Accounts.  These were discussed and approved by councillors.  **Correspondence**  15-2020 | **SJ**  **SJ** |
| **11.8** | **Matters brought forward for information or future agenda:**  There being no further business the meeting closed at 7.27pm. The next meeting will be on Monday 14th December 2020 at 7pm via Zoom. Planning meetings will be held when required. Details will be on the website. |  |

Lewis Worrow

Chairman

Burlescombe Parish Council

14-2020