**BURLESCOMBE PARISH COUNCIL**

**Minutes of**

**March Meeting**

**Held in the URC Hall, Westleigh on Monday 1st March at 7.00pm via Zoom**

**DRAFT**

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| **3.1** | **Present:**Councillors: Lewis Worrow (Chairman), Luke Trevelyan, Shelley Scribbins.County Councillor: Ray RadfordSue Jarvis – Parish Clerk/RFO | **ACTION** |
|  | **Apologies:** None**OPEN FORUM**There were no matters raised. |  |
| **3.2** | **Declaration of Interests:** None |  |
| **3.3****3.3.1****3.3.2****3.3.3****3.3.4****3.3.5****3.3.6****3.3.7****3.3.8** | **Minutes of previous meeting and matters arising:**As the last full council meeting in February was inquorate, councillors were asked to approve the minutes from December’s meeting. The Minutes were agreed as a true and correct record and unanimously approved by the Councillors. Will be sent to LW to sign. **P3 funding forms**. These have been completed and submitted and BPC should receive a grant to help with the maintenance costs of the public rights of way within the parish.**ORL Maintenance quote**. This was deferred until the next meeting.**Potholes Burlescombe Lane**. After much discussion, councillors decided not to authorise any funds for the repairs residents have been undertaking.  While councillors sympathise with the situation and acknowledge the poor state of the lane, they have taken advice and feel that should the parish council contribute to the repairs then it (the Parish Council) would inherit liability should anyone damage or injure themselves when using the lane. Councillors are not prepared to accept this liability as the lane is not a public footpath or public highway.**Grass cutting quote MDDC**. The quote received of £1255.89 + VAT is a marginal increase on last year’s quote and was agreed by Councillors.**Countrywide Grounds Maintenance quote**. The quote of £1350 + VAT to include weed spraying was accepted by councillors. **Westleigh Phone Box**. Leaves containing potential sharps have been removed from the phone box in Westleigh.**Proposal to pay the Chairman an honorarium of £300. 00****Proposal to pay the Vice Chairman an honorarium of £150.00**The above two proposals were discussed by councillors. RR said he believed the councillors should receive some kind of payment as councillors often take a lot of flack when they are trying to do their best for the community. The payment would be attached the role, not the individual, and councillors voted with this in mind on each of the proposals. Both proposals were passed unanimously. | **ALL****SJ****SJ****SJ****SJ** |
| **3.4****3.4.1****3.4.1.1****3.4.1.2****3.4.2****3.4.3** | **Chairman’s Report**Burlescombe Parish Council website has now moved to Burlescombe.org. The old website is still accessible but is no longer being updated and will be taken down soon. The Parish magazine and noticeboards have been updated accordingly. The Census is fast approaching on 21st March I encourage all residents to respond. The results of the census helps determine how best to serve the local area in terms of services and resources.Highways. Drains near Town Farm Quarry have been cleared.Repairs completed. No repairs have been completed.Reports of repairs. None.**Community Hall**. Nothing to report.**St Mary’s Church**. Nothing to report. | **LW** |
| **3.5****3.5.1****3.5.2****3.5.3** | **Planning****The following new applications were discussed:****21/00174/FULL** Erection of a lean to along side an existing agricultural building Location: Land and Buildings at NGR 304861 115517 (Higher Ayshford Farm) Westleigh Devon. *No objections***21/00370/MFUL** Installation of a solar farm - Variation of Condition 2 of Planning Permission 14/01984/MFUL by extending the time limiting restriction of the life of the solar farm Location: Land at NGR 308764 118163 (Redhill Farm) Burlescombe Devon. *No objections***MDDC Decisions**None to report |  |
| **3.6** | **Quarry Liaison Report**There have been no meetings due to Covid, however, should there be any major issues that affect the parish then they would be in touch to notify us via email. | **LT** |
| **3.7** | **Cllr Worrow’s Report:** PROW. The Council has submitted the grant funding forms and is waiting to hear what monies will be awarded. Otherwise, there is nothing to report. | **LW** |
| **3.8****3.8.1****3.8.1.1****3.8.1.2****3.8.1.3****3.8.1.4****3.8.2****3.8.2.1****3.8.2.2****3.8.2.3****3.8.2.4****3.8.3****3.9****3.9.1****3.9.2****3.9.3****3.9.4****3.9.5** | **Clerk’s Report****Finance**Already approved:Clerk salary-January £330.00St Mary’s Church grant £500.00Mid Devon Grass Cutting (2020) £1472.20CAB donation £50.00The following expenditure was approved:

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| --- | --- | --- | --- |
| **Amount £** | **Cheque/BACS** | **Payable to** | **Comments** |
| 330.00 | SO | S. Jarvis | February salary |
| 95.00 | Cheque 862 | SLCC | Annual membership |
| 330.00 | SO | S. Jarvis | March salary |
| 150.00 | Cheque  | Countrywide Grounds Maintenance | Weed spraying 2020 |

**Approval of Summary of accounts as at Jan 2021**.The summary of accounts was unanimously approved as a true and correct record by Councillors.3-2021**Correspondence**St Mary’s Church Burlescombe thanking BPC for donation towards upkeep of cemetery.Community Covid History Book. LW to follow up.Burlescombe and Westleigh History Group – email supporting Covid History Book project.Litter pick. An email has been received asking when the PC will be organising a litter pick as litter is accumulating around the parish. Councillors discussed this and decided that, with the pandemic, there are currently too many variables to do anything about this. This will be rolled over to the next meeting.BPC has been contacted by Willand PC to discuss Burlescombe’s involvement in Willand Neighbourhood Plan. LW and SJ to meet with Willand PC. | **LW****LW/SJ** |
| **3.10****3.10.1** | **Matters brought forward for information or future agenda:**There are several Councillor vacancies on the Parish Council. If anyone is interested in becoming a Councillor please contact the Parish Clerk.There being no further business the meeting closed at 8.00pm. The next meeting of the Parish Council will be on Tuesday 6th April 2021 via Zoom. | **ALL** |

Lewis Worrow

Chairman

Burlescombe Parish Council

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