**BURLESCOMBE PARISH COUNCIL**

**Minutes of**

**April Meeting**

**Held via Zoom on Tuesday 6th April at 7.00pm**

**DRAFT**

**The Annual Parish Meeting reports have been submitted, collated and are available for view on the parish website.**

5- 2021

|  |  |  |
| --- | --- | --- |
| **4.1** | **Present:**  Councillors: Lewis Worrow (Chairman), Luke Trevelyan, Shelley Scribbins  Sarah Dobson  Sue Jarvis – Parish Clerk/RFO | **ACTION** |
|  | **Apologies:**  Mark Wood |  |
| **4.2**  **4.2.1** | **Declaration of Interests:**  None  Co-option of new councillors  In line with Burlescombe Parish’s Council’s co-option policy, Sarah Dobson was co-opted on to the parish council following a unanimous vote. LW welcomed her to the pc.  **OPEN FORUM**  A resident raised a concern re the honorarium payment that was voted on in March’s meeting for the Chair and Vice Chair. The payment is not in fact legal and moreover, councillors should have declared a personal interest in the agenda item. A basic allowance of £49 can be paid to the Chairman but if anything was paid to another councillor, all councillors would have to receive this. Also, this payment had not been budgeted for in the precept for 2021/22. The resident asked that if the payments had been made that they should be paid back.  The Chairman responded by saying that the decision to pay the honorarium had been taken in good faith after looking at other councils. However, he conceded that everything the resident had said was true and that after a review following the last meeting, the parish council had decided not to pursue it as it was not done correctly. |  |
| **4.3**  **4.3.1**  **4.3.2**  **4.3.3**  **4.3.4**  **4.3.5** | **Minutes of previous meeting and matters arising:**  The Minutes were agreed as a true and correct record and unanimously approved by the Councillors. These will be signed in due course by the Chairman.  Willand Plan. LW from BPC and the Clerk met with representatives from Willand parish council, at Willand’s request to discuss the collaboration of the two parishes around the “Uffculme entrance way” near Waterloo Cross. Councillors agreed to work with Willand pc in the spirit of collaboration across both councils to formulate a neighbourhood plan.  Quote for ORL/Park Wood maintenance. A quote for £990 was accepted.  Covid community history book. The Chairman has been in discussions with a parishioner regarding the development of this book. At this point, no funds are required from the pc.  Virtual e condolence books. Councillors agreed that in the event of the death of a senior member of the royal family, the parish council’s website would direct residents to the palace e book.  Remote meetings. As of 7th May 2021 parish councils will no longer legally be able to hold their meetings remotely and will be going back to face to face meetings. To reflect this and to fit in with the government’s roadmap to easing restrictions, councillors voted to bring forward the next full council meeting to May 6th, to enable to AGM to be held online. Thereafter, June and July’s meeting dates will be reviewed to reflect current legislation. |  |
| **4.4**  **4.4.1**  **4.4.1.1**  **4.4.1.2**  **4.4.2**  **4.4.3** | **Chairman’s Report**  This Report takes place against the backdrop of the Annual General Meeting (AGM).  The UK economy today stands on the brink of a rapid vaccine-fuelled recovery, but the legacy of the crisis is likely to be felt for some time, and, perhaps, permanently.  Since the prime minister announced restrictions in March 2020, households and companies have become much better at adapting to disruption and remote working. However, we, the council, have been inspired by the enduring community spirit throughout these unprecedented times and look forward to the easing of restrictions across England and support the community in a return to a more normal way of life.  To do so, however, the Council needs your support less we face extinction. Today we still find ourselves operating at two-thirds capacity and further challenges the likes of which the Council has never seen before. As such, here and now, I urgently appeal to outstanding members of the community to stand forward and serve under the banner of be thou for the people.  Short of anything else, the Council will be forced to steadily pursue its current course of action in petitioning the principal authority to undertake a Community Governance Review.  To this end, as I look cautiously look to the future to the future in anticipation of what it will bring.  I must once again thank my fellow councillors, our enduring clerk and the people for their continued support in granting me the honour to be your obedient servant.  Lewis Worrow  Highways  To report on repairs completed. Nothing to report  To receive reports of repairs. Nothing to report  Community Hall. Nothing to report  St Mary’s church. Nothing to report. |  |
| **4.5**  **4.5.1**  **4.5.1.1**  **4.5.1.2**  **4.5.1.3**  **4.5.1.4** | **Planning**  The following applications were discussed:   |  | | --- | | **New Applications**:  **21/00054/FULL** Change of use of land to domestic garden to include the erection of two storey extension, detached garage and alterations to vehicular access Location: Juverley Cottage Westleigh Tiverton. *No objections*  **21/00494/CAT** Notification of intention to remove 1 Goat Willow tree within a Conservation Area Location: Higher Ayshford Barton Westleigh Tiverton. *No objections*  **21/00644/HOUSE** installation of external cladding Location: Higher Ayshford Farm Westleigh Tiverton. *No objections*  **21/00655/FULL** Change of use of agricultural land for the erection of a domestic garage and conversion of existing garage to ancillary accommodation Location: Lower Eastbrook Cottage Burlescombe Tiverton. *No objections*  6-2021 | | **ALL** |
| **4.6** | **Councillor Worrow’s Report**  PROW  Councillor Worrow reported a resident of Canonsleigh has contacted the pc regarding overhanging trees and a rotten gate post between Canonsleigh and shrubbery cottage. Councillor Worrow has contacted the Council’s P3 contractor to come and fix the gate and prune back the trees. | **LW** |
| **4.7**  **4.7.1**  **4.7.1.1**  **4.7.1.2**  **4.7.1.3**  **4.7.1.4**  **4.7.1.5**  **4.7.1.6**  **4.7.1.7**  **4.7.1.8**  **4.7.2**  **4.7.3** | **Clerk’s report**  The Clerk reminded councillors that their reports for the Annual Parish Meeting have been collated and will be published on the parish website.  **Expenditure**.  The following expenditure was approved:   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Amount £** | **Cheque/BACS** | | **Payable to** | **Comments** | | 330.00 | | SO | S. Jarvis | April salary | | 100.95 | | 866 | S. Jarvis | Clerk expenses | | 41.88 | | 863 | L. Worrow | Councillor expenses | | 283.95 | | 864 | V. Inanova | Website maintenance | | 150.00 | | 865 | Countrywide Grounds Maintenance | Weed spraying | | 119.99 | | 863 | L. Worrow | Councillor expenses | | 319.20 | |  | Countrywide GM | Grass cutting | | 14.39 | | 863 | L. Worrow | Councillor expenses |   The end of year accounts summary was presented by the RFO for approval and will be signed by the Chairman in due course.  **Correspondence**.  Email from resident re Honorarium. This was addressed at an earlier point in the meeting but see statement attached:  Email regarding footpath issues. Already addressed.  LW has been in correspondence with a local community champion about how best the parish council can serve the community. The intention is to meet in the near future to discuss further. |  |
| **4.8** | **Matters brought forward for information or future agenda:**  The Chairman thanked all the councillors for their work over the past year. With only three councillors the workload on each councillor had increased but with the co-option of another councillor today, this may ease a little.  The Annual General Meeting of the Parish Council will be on Thursday 6th May 2021 via Zoom at 7pm.  There being no further business the meeting closed at 8.00pm.  Lewis Worrow  Chairman  Burlescombe Parish Council  7-2021 |  |