

BURLESCOMBE PARISH COUNCIL

Minutes of

Annual General Meeting

Held remotely via Zoom on Thursday 6th May at 7.00pm

DRAFT

- 5.1 **Election of Officers** ACTION
Chairman. Cllr Worrow was voted in to continue as Chairman. He will sign his Declaration of Acceptance of Office at the next, non virtual, council meeting.
Vice Chair. Cllr Trevelyan was proposed and seconded as Vice Chair.
- 5.2 **Present:** ALL
Councillors: Lewis Worrow (Chairman), Shelley Scribbins, Sarah Dobson.
District Councillor: Jo Norton
County Councillor: Ray Radford
Sue Jarvis – Parish Clerk/RFO
Apologies: Councillor Luke Trevelyan
- 5.3 **Declaration of Interests:** ALL
None
- 5.4 **Election of Appointments and committees** ALL
It was agreed that all Councillors would be members of all committees for the foreseeable future with Cllr Worrow as Chair.
Open Forum
No members of the public had joined the meeting.
- 5.5 **Minutes of previous meeting and matters arising:** SJ
ALL
- 5.5.1 **Park Wood ditch.** The ditch in Park Wood needs clearing out, ideally with a digger, as mud and sediment is building up and blocking the drain further down the path. LW said he would inspect the ditch and report back with expected works to be carried out. LW
- 5.5.2 **20 is Plenty.** Councillor Worrow has been in regular contact with a resident of Burlescombe about a 20 is Plenty speeding initiative in the village. They have been in touch with the PC and Westleigh quarry, both of whom are keen to support this community initiative. It is very difficult to change the legal speed limit through the village. However, many people are willing to put the signs in their gardens etc to encourage people to slow down. The signs will be funded by the quarry.
- 5.5.3 **Community Champions.** In an effort to improve communication between the PC and the local community Councillor Worrow proposed a new committee for Community Champions. The Chairperson of the committee would be a councillor and there would be a number of active members of the community on there. The idea is that the community champions on the committee will act as a go between, in some cases, between the PC and the community. People will be invited to join the committee, be recommended or can put themselves forward. Councillors voted to try this for 12 months and then review its success. LW and SD to create a policy for the committee and bring to the next meeting. SD
LW
- 5.6 **Chairman's Report** LW
It is with great pleasure that I table the motion to form a fourth committee (the Community Champion Committee) whose remit will be addressed subject to approval in an upcoming charter.
Additionally, as Chairman of Burlescombe Parish Council I am most excited to see a local residents' "20 is Plenty" initiative be tabled for debate too and look most forward to working with them into the future.

Furthermore, I invite all residents to note that in person meetings will resume from June where possible.

Lewis Worrow | Chairman

5.7 Planning

The following new application were discussed:

LW

5.7.1.1 21/00781/FULL Variation of conditions to allow changes to condition 2 (approved plans), 3 (Landscaping plan), 4 (Construction Management Plan) and 9 (Archaeological Scheme) of planning permission 19/00857/FULL Location: The Old Well Uffculme Cullompton. *No objections*

5.7.1.2 21/00682/FULL Installation of in-ground swimming pool Location: Land at NGR 304851 115268 (Higher Ayshford Barton) Westleigh Devon. *No objections*

5.7.1.3 21/00701/LBC Listed Building Consent for replacement of slate roof, rainwater goods and 2 velux rooflights and provision of an additional rooflight Location: South Barton Burlescombe Tiverton. *No objections*

5.8 Cllr Worrow's Report:

LW

PROW. The kissing gate near Redlands is broken. LW has informed the PC's contractor and repairs will be carried out.

5.9 Highways.

5.9.1 Repairs completed. No repairs have been completed.

5.9.2 Reports of repairs. None.

5.9.3 **Community Hall.** Opening on 21st June.

5.9.4 **St Mary's Church.** Nothing to report

5.10 Quarry Liaison Report

Nothing to report

LT

5.11 Clerk's Report

5.11.1 Finance

5.11.1.1 Income – Precept (first half) £5975.00

5.11.1.2 Wayleave payment £11.92

5.11.2 Expenditure:

The following expenditure was approved:

	Amount £	Cheque/BACS	Payable to	Comments
5.11.2.1	330.00	SO	S. Jarvis	May salary
5.11.2.2	210.07		DALC	Taken at source from precept
5.11.2.3	150.00	Cheque	D Goodall	Internal auditor's fee
5.11.2.4	18.00	Cheque	DALC	SD Course fee (1)
5.11.2.5	18.00	Cheque	DALC	SD Course fee (2)
5.11.2.6	14.39	Cheque	L. Worrow	Expenses

5.11.3 The Internal Auditor had completed Section three of the Annual Audit.

5.11.3.1 Councillors approved the Annual Governance Statement.

5.11.3.2 Councillors approved Section 2 of the Accounts for Audit. Both statements will be signed by the Chairman.

5.12 Correspondence

An email has been received from a resident regarding the possible non adherence to planning conditions at Ascot House, Westleigh. LT to review with a view to reporting to MDDC.

LT

5.13 Matters brought forward for information or future agenda:

The next meeting of the Parish Council will be on Monday 21st June 2020 at 7pm in the Community Hall, Burlescombe.

The meeting closed at 7.35pm.

ALL

Lewis Worrow
Chairman
Burlescombe Parish Council