**BURLESCOMBE PARISH COUNCIL**

**Minutes of**

**June Meeting**

**on Monday 21st June 2021 at 7.00pm**

**DRAFT**

11-2021

|  |  |  |
| --- | --- | --- |
| **6.1**  **6.1.2**  **6.1.3**  **6.1.4**  **6.1.5** | **Present and Apologies:** Parish Councillor Lewis Worrow (Chair), Councillor Luke Trevelyan, Councillor Shelley Scribbens. Councillor Sarah Dobson  Sue Jarvis Clerk and RFO.  Apologies; County Councillor Ray Radford, District Councillor Jo Norton  In attendance: David Worrow.  Co-option of new councillor. LW raised a declaration of interest in this matter, due to the proposed councillor being a family member, and duly left the room during discussion and voting. The co-option of the new councillor was thoroughly discussed by the remaining three councillors. While there is no restriction on having more than one member of a family sitting on the same parish council, members agreed that the public would want to be reassured that both would function individually, they could not unduly influence one another and both would maintain professional standards. It was also noted that there are still four vacancies on the parish council and parishioners are encouraged to put themselves forward to join the parish council. Councillors voted to co-opt David Worrow.  LW signed his Declaration of Acceptance of Chairman  LT signed his Declaration of Acceptance of Vice Chair  SD signed her Declaration of Acceptance of Parish Councillor. | **ACTION** |
| **6.2** | **Declaration of Interests:**  See above |  |
| **6.3**  **6.3.1**  **6.3.2**  **6.3.3**  **6.3.4**  **6.3.5**  **6.3.6**  **6.3.7** | **OPEN FORUM**  Correspondence items 6.10.1, 6.10.2 were discussed at Open Forum. A resident mentioned that the bank bordering the Burlescombe playing field had been strimmed at an unfortunate time, destroying wild flowers in full bloom and subsequently leading to the discovery of an injured hedgehog. As this area is not owned or managed by the PC, LT will attempt to clarify the ownership of the area and speak to those involved to try and stop this happening again. It was suggested that an area of the old railway line could be set aside as a wildflower area. LW to follow this up. The creation of an allotment area was also raised with LW to look in to further.  6.10.2 A Community Mental Health Course was also discussed. A resident said that Bradninch PC had run some mental health courses recently for the community and they had been very popular. It was agreed that this would be explored further.  **Minutes of previous meeting and matters arising.**  The Minutes were signed as true and correct record and unanimously approved by the Councillors.  Communication Plan. SD has put together a comprehensive draft Communication Plan with aim of enabling the PC to engage and communicate more effectively with the community it serves. This had already been circulated to councillors to enable discussion. The main points of the Communication Plan being: to tweak the website to make it more user friendly: articulate what we, as a Parish Council want to achieve; for the community to better understand what we do and engage with us and moreover, that the community trusts the PC. It was agreed that SD and LW would create a timetable for the implementation of the Community Plan.  Park Wood Ditch. It was agreed that LT would look into this to progress.  Hard kerb, Canonsleigh. It was agreed the Clerk would contact Ray Radford about the process for reinstating a hard kerb.  Recycling Bin. Councillors agreed that, should we have a recycling bin it should be in the car park by the canal. However, they wanted clarification as to what exactly would be recycled, how often the bin would be emptied and who would be responsible for this. Clerk to investigate further.  JACGWC representative. It was agreed that LW would take over from LT as Canal group representative. Clerk to inform SL of the change.  Tar Plant Update. Repairs to the Tar Plant wall are mid works and should be completed soon.  A38 Junction. The junction at the crossroads with the A38 has finally been resurfaced and relined. This has been a long time coming but the PC is grateful to DCC for completing the work. | **LT**  **LW**  **SD/LW**  **LT**  **SJ**  **SJ**  **SJ** |
| **6.4** | **Chairman’s Report**  Despite lockdown easing in England being delayed to July 19th, the resolve of the council and the community has been enduring.  It is with great pleasure that in this Chairman’s report I can confirm that in collaboration with several community champions we will be making Burlescombe a little more wild again. The Old Railway Line (ORL), following advice and guidance from experts in their field, will over the coming months and years become home to wild gardens and be better harnessed to act as a natural habitat for wildlife. It is our intention as a council to fully support this ambition to our fullest capabilities.  Work to repair the tar plant on the Old Railway Line, I am happy to say, is now complete. Also, works to resurface the A38 junction have now come to a close. Both items have been the cause of much correspondence from the community as we are aware of the extended timeline it has taken for such things to come to pass.  We also welcome a new Councillor, David Worrow, who joins us with a wealth of local knowledge and great enthusiasm in terms of pursuing our cause and objectives. | **LW** |
| **6.5**  **6.5.1**  **6.5.1.1**  **6.5.1.2**  **6.5.2**  **6.5.2.1**  **6.5.2.2**  **6.5.2.3**  **6.5.2.4** | |  | | --- | | **Planning.**  New applications. The following new applications were discussed:  **21/00911/ADVERT** Advertisement Consent for the erection of a 7m high internally illuminated monolith sign Location: Moto Fuel Filling Station M5 Junction 27 Services Sampford Peverell  **21/01035/HOUSE** Erection of two storey side extension Location: Canalside Burlescombe Tiverton  **MDDC Decisions:**  **21/00781/FULL** Variation of conditions to allow changes to condition 2 (approved plans), 3 (Landscaping plan), 4 (Construction Management Plan) and 9 (Archaeological Scheme) of planning permission 19/00857/FULL Location: The Old Well Uffculme Cullompton *Granted*  **21/00655/FULL** Change of use of agricultural land for the erection of a domestic garage and conversion of existing garage to ancillary accommodation Location: Lower Eastbrook Cottage Burlescombe Tiverton *Granted*  **21/00644/HOUSE** Installation of external cladding Location: Higher Ayshford Farm Westleigh Tiverton *Granted*  **21/00682/FULL** Installation of in-ground swimming pool Location: Land at NGR 304851 115268 (Higher Ayshford Barton) Westleigh Devon *Granted* | |  |   12-2021 | **LW** |
| **6.6**  **6.6.1**  **6.6.1.1** | **Councillor Worrow’s Report**  PROW  The PC has received a grant of £1500 from DCC to go towards the upkeep and maintenance of the pubic rights of way in the parish. The PC has not received a grant for this for the last two financial years so this is very welcome. No reports of any issues on any of the public rights of way has been received. | **LW** |
| **6.7**  **6.7.1**  **6.7.2**  **6.7.3**  **6.7.4** | **Highways:**  Repairs completed. A38 junction now resurfaced and relined.  To receive reports of repairs. Nothing to report.  Community Hall: Plan to reopen in August. Various safety tests need to be carried out beforehand – fire, legionnaires and a covid related risk assessment.  St Mary’s Church: Nothing to report. | **LW** |
| **6.8** | **Quarry Liaison Report**  There has been no meeting. |  |
| **6.9**  **6.9.1**  **6.9.1.1**  **6.9.1.2**  **6.9.1.3**  **6.9.2**  **6.9.2.1**  **6.9.2.2**  **6.9.2.3**  **6.9.2.4**  **6.9.2.5**  **6.9.2.6**  **6.9.2.7**  **6.9.2.8**  **6.9.2.9**  **6.9.2.10**  **6.10**  **6.10.1**  **6.10.2**  **6.10.3**  **6.11** | **Clerk’s report.**  Finance  Income:  P3 Grant £1500.00  Wayleave £11.92  Expenditure:  The following expenditure was approved:   |  |  |  |  | | --- | --- | --- | --- | | **Amount £** |  | **Payable to** | **Comments** | | 85.80 | Cheque | Countrywide Grounds Maintenance | Grass cutting | | 405.00 | Cheque | Countrywide Grounds Maintenance | Grass cutting | | 240.00 | Cheque | Nicholas Page | Prow Maintenance | | 18.00 | Cheque | DALC | SD Good Councillor Course 4 | | 25.00 | Cheque | GWC | GWC membership | | 35.00 | DD | GDPR | Data Protection Register | | 300.00 | Cheque | URC Westleigh | Cemetery grant | | 27.50 | Cheque | URC Westleigh | Defibrilator insurance | | 330.00 | SO | S Jarvis | Clerk salary June | | 310.00 | Cheque | G Hawkins | ORL Maintenance |     **Correspondence**  Grass cutting query  Mental Health Workshop  Westleigh Play Area Matting. Clerk to contact MDDC  **Matters brought forward for information or future agenda**  Nothing to report.  There being no further business the meeting closed at 8.36pm. The next meeting will be on Monday 26th July at 7pm in the URC Westleigh. | **SJ**  **SJ** |

Lewis Worrow

Chairman

Burlescombe Parish Council

13-2021