

**MINUTES OF THE RISK MANAGEMENT MEETING**

**held on Monday 21<sup>st</sup> March 2022**

**at Canonsleigh House**

**APPROVED**

**Present**

Chairman Lewis Worrow

Councillors Luke Trevelyan and David Worrow

Clerk/RFO Sue Jarvis

1. The Risk Assessment review (attached) was carried out and no issues were raised.
2. Cllr Trevelyan carried out a spot check on payments to ensure that payment was made after approval was given at the appropriate meeting.  
No issues raised
3. Standing Orders were reviewed – Clerk to circulate a paragraph on the policy for Meetings generally and Accounts and accounting statements to be approved at the April 4th meeting.
4. All the Policies were reviewed and no changes made.
5. The Insurance Schedule was reviewed.
6. The Risk Assessment of the Old Railway Line was be conducted on Mon 21<sup>st</sup> March 2022.

L Worrow

Chairman

Burlescombe Parish Council