
Monday 4th April 2022 Minutes of Burlescombe Parish Council Draft

BUSINESS TODAY AT BURLESCOMBE COMMUNITY HALL

19:00

1 PRESENT AND APOLOGIES

1.1 Present

Lewis Worrow (Chair), Councillors Luke Trevelyan; David Worrow; Les Brice.
Sue Jarvis Clerk/RFO

1.2 Apologies

County Councillor Ray Radford, District Councillor Jo Norton, Councillor Shelley Scribbens.

2 DECLARATION OF INTERESTS

None

OPEN FORUM

Members of the public were invited to make representations and raise questions in respect of the business on the agenda

3 MINUTES OF PREVIOUS MEETING AND MATTERS ARISING

The minutes were unanimously approved by councillors and signed by the chairman as a true and correct record.

3.1 Ayshford Trust Representative.

Councillor LW said he was stepping down from this role and asked if any of the other councillors wanted to take his place. No immediate volunteers but councillors would inform the Clerk if they were interested.

3.2 Risk Assessment Meeting. The council risk assessment meeting was held on the 21st March 2022. From this meeting, a number of amendments to Burlescombe PC's Standing Orders were suggested. All councillors have had sight of these amendments and councillors voted unanimously to adopt the changes.

3.3 Proposal to offset carbon. LW explained that in order to offset the parish council's carbon footprint the parish council can sponsor a tree planting initiative. All councillors agreed in principle and LW is to work out the next steps.

- 4 **DISTRIBUTED DEMOCRACY**
- 4.1 **Consultations**
- 4.1.1 *Report of Consultations Sought*
- 4.1.2 *Report of Consultations to be Sought*
None
- 4.2 **Petitions**
- 4.2.1 *Report of Petitions Received*
None received.
- 4.3 **Grants**
- 4.3.1 *Report of Grant Applications Received*
None received.
- 4.4 **Questions to the Chairman**
- 4.4.1 *Questions to the Chairman Received*
None received. Members of the public can put a question forward to the Chairman (either via the website, post, email or by phoning the Clerk) ahead of parish council meetings.
- 5 **COMMITTEE FOR BUSINESS AND INNOVATION (CBI)**
No report filed.
- 6 **COMMITTEE FOR DEVELOPMENT, PLANNING AND TRANSPORTATION (CDPT)**
No report filed.
- 6.1 **Planning**
- 6.1.1 *Report of New Applications*
- 6.1.1.1 22/00495/MFUL Erection of 1 agricultural storage building (864 sq.m) and 1 agricultural livestock building (864 sq.m) and associated works Location: Land at NGR 304334 114640 (Holbrook Barton) Sampford Peverell Devon
- 6.1.1.2 22/00478/FULL Erection of 1 building to provide up to 6 flexible units for Class B1/B2 and B8 business use Location: Land at NGR 304355 114523 Westleigh Devon
- 6.1.2 *Reports of Decisions on Applications*
- 6.1.2.1 21/02167/HOUSE Raising of roof to provide first floor living accommodation and balcony and erection of single storey extensions to front and sides Location: Westford Burlescombe Tiverton Devon. Granted

6.2 **Transportation**

6.2.1 *Report of Repairs to be Addressed*

Nothing to report.

6.2.2 *Report of Repairs Addressed*

Nothing to report

7 **FINANCE, AUDIT AND RISK COMMITTEE (FARC)**

No report filed.

8 **PUBLIC RIGHTS OF WAY (PROW)**

Nothing to report

9 **GRAND WESTERN CANAL JOINT ADVISORY COMMITTEE (JAC)**

Nothing to report

10 **QUARRY LIAISON COMMITTEE**

Nothing to report

11 **CLERK'S REPORT**

11.1 *Report of Expenditure to be Approved*

11.1.1 Invoice for Jubilee mugs £450.00 Approved

11.1.2 LT councillor expenses for Jubilee tree £119.99 Approved

11.1.3 Clerk salary April £393.38 Approved

11.1.4 C.R Silvester Invoice for Leylandii clear up ORL £100.00

11.1.5 Burlescombe Hall Hire £16.00

11.2 *Report of Expenditure Approved*

11.2.1 St Mary's Church cemetery grant £500.00

11.2.2 Nicholas Page PROW contractor £562.00

11.2.3 URC hall hire

11.2.4 Clerk SLCC Annual membership £98.00

11.3 Summary of accounts. The accounts were approved by the councillors.

12 **CORRESPONDENCE**

All correspondence had been circulated to Councillors and if appropriate placed on the website or noticeboards.

It has been noticed that some of the trees along the ORL are overhanging and some have broken branches which need immediate attention. The trees will need to be climbed in order to carry out the

13

work. The council has been quoted £200.00 for these works and councillors voted to proceed with emergency works.

MATTERS BROUGHT FORWARD FOR INFORMATION OR FUTURE AGENDA

The Annual General Meeting will take place at 7pm on Monday 9th May 2022 at the URC Westleigh.

There being no other business the meeting closed at 8.00pm.

FUTURE BUSINESS

Date and Time of Next Meeting: 9th May 2022, 19:00

Venue of Next Meeting: URC Westleigh

Lewis Worrow

Chairman

Burlescombe Parish Council