

Burlescombe Parish Council

Minutes of Meeting

09.05.2022

DRAFT

1 ELECTION OF OFFICERS

Chairman. Cllr Worrow was voted in to continue as Chairman and signed his Declaration of Acceptance of Office.

Vice Chair. Cllr Trevelyan was proposed and seconded as Vice Chair.

2 PRESENT AND APOLOGIES

2.0 Those present: Councillors Lewis Worrow; David Worrow; Shelley Scribbins; Les Brice; District Councillor Jo Norton. Sue Jarvis Clerk **and** RFO.

2.1 Those absent: apologies from Councillor Luke Trevelyan and County Councillor Ray Radford.

3 DECLARATION OF INTERESTS

3.0 No declarations of interest were made.

4 ELECTION OF APPOINTMENTS AND COMMITTEES

It was agreed that all Councillors would remain members of all committees for the foreseeable future with Cllr Worrow as Chair.

OPEN FORUM

There have been some issues with fly tipping in Burlescombe. One public spirited resident has been litter picking but future incidents of this nature should be reported to MDDC. The Parish Council expressed its gratitude to the resident.

5 MINUTES OF PREVIOUS MEETING AND MATTERS ARISING

5.0 The minutes of the previous meeting were approved with no matters arising.

5.1 Proposed revision to Complaints procedure. This was discussed and agreed unanimously by councillors. The revised Complaints procedure can be found at burlescombe.org

5.2 Jubilee invitation-Tiverton Pannier market. This was discussed and the councillors voted not to proceed as it wasn't particularly relevant to the parish.

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6 **DISTRIBUTED DEMOCRACY**

6.1 **Consultations**

6.1.1 *Report of Consultations Sought*

6.1.2 *Report of Consultations to be Sought. None sought.*

6.2 **Petitions**

6.2.1 *Report of Petitions Received. None received.*

6.3 **Grants**

6.3.1 *Report of Grant Applications Received. None received.*

6.4 **Questions to the Chairman**

6.4.1 *Questions to the Chairman Received. None received*

7 **COMMITTEE FOR BUSINESS AND INNOVATION (CBI)**

7.0 No report from the committee was filed.

8 **COMMITTEE FOR DEVELOPMENT, PLANNING AND TRANSPORTATION (CDPT)**

8.1 **Planning**

8.1.1 *Report of New Applications*

8.1.1.1 22/00725/FULL Change of use of land and buildings from residential and agricultural to Class E (Offices) Location: 1/2 Waterloo Cottages and Land and Buildings at NGR 305525 114047 Uffculme Cullompton

8.1.2 *Reports of Decisions on Applications by MDCC*

8.1.2.1 22/00204/HOUSE Erection of single storey side extension Location: Pugham Farm Westleigh Tiverton. Granted

8.1.2.2 21/01877/FULL Erection of industrial building Location: Unit 2 Woodlands Business Park Burlescombe. Granted

8.2 Transportation

8.2.1 *Report of Repairs to be Addressed*

8.2.1.1 The very poor state of the road at the entrance to the quarry in Westleigh has been reported to Ray Radford. This part of the road is owned and maintained by DCC.

8.2.2 *Report of Repairs Addressed*

8.2.3 No reports of repairs addressed have been filed.

9 FINANCE, AUDIT AND RISK COMMITTEE (FARC)

9.1 No report from the committee was filed.

10 PUBLIC RIGHTS OF WAY (PROW)

10.1 No report was from the representative was filed.

11 GRAND WESTERN CANAL JOINT ADVISORY COMMITTEE (JAC)

11.1.1 No report from the representative was filed. It was queried whether the parish representative on the JAC needed to be a sitting councillor or if it could be an interested member of the parish. Clerk to find out.

12 QUARRY LIAISON COMMITTEE

12.1.1 A brief report detailing the quarry traffic movements during the first quarter of the year (up to 31st March) was presented to the council. 47 nights were worked up to the end of March out of a twelve month allocation of 160 nights.

13 CLERK'S REPORT

13.1 Income:

13.1.1 Precept (first half) £7,950.28

13.1.2 Wayleave £11.92

13.2 Report of expenditure to be approved.

13.2.1 DALC membership renewal £211.39. Approved

13.2.2 CGM (grass cutting) £453.60 Approved

13.2.3 Clerk salary May £393.38 Approved

13.3 Report of expenditure approved.

13.3.1 C Roffe-Silvester £100

13.3.2 Burlescombe Community Hall £16.00

13.3.3 Carbon offset £19.80

14 CORRESPONDENCE

All correspondence had been circulated to Councillors and if appropriate placed on the website or noticeboards.

15 MATTERS BROUGHT FORWARD FOR INFORMATION OR FUTURE AGENDA

15.1 No matters were brought forward for information.

The next meeting will be on June 6th, 2022 at 19:00.

The venue will be Burlescombe and Westleigh Community Hall.

Lewis Worrow

Chairman Burlescombe Parish Council.