**MINUTES**

1. **Election of Officers**

The election of a Chairman shall be the first business transacted at the annual meeting of the Parish Council in accordance with the Local Government Act 1972.

The Chairman shall, unless he resigns or becomes disqualified, continue in office until his successor becomes entitled to act as Chairman. The Parish Council may pay the Chairman such allowance as the council think reasonable for the purpose of enabling him to meet the expenses of his office.

The Parish Council may also appoint one of the elected members of the council to be Vice-Chairman of the council. The Vice-Chairman shall, unless he resigns or becomes disqualified, hold office until immediately after the election of a Chairman at the next annual meeting of the council. During their term of office, the Chairman and Vice-Chairman shall continue to be members of the council notwithstanding the provisions of this Act relating to the retirement of parish councillors.

Subject to any standing orders made by the Parish Council, anything authorised or required to be done by, to or before the Chairman may be done by, to or before the Vice-Chairman.

It was **MOVED** by Councillor David Worrow, **SECONDED** by Councillor Luke Trevelyan, and **RESOLVED** that Councillor Lewis Worrow be elected Chairman.

It was **MOVED** by Councillor David Worrow, **SECONDED** by Councillor Lewis Worrow, and **RESOLVED** that Luke Trevelyan Worrow be elected Vice-Chairman.

2 **Apologies**

There were no apologies received by the Chair.

3 **Public Question Time**

1. Burlescombe Parish Council's Compliance with Minimum Notice Period Requirements under Section 3, Sub-section 25 of the Standing Orders

In response to a concern raised by a member of the public regarding the permissibility of a meeting scheduled for 11 May 2023 by Burlescombe Parish Council, the council conducted a review of its rules, which specify that a minimum notice period of three clear days is required for any meeting. It is worth noting that the three-day notice period excludes certain days, including Christmas break, Easter break, bank holidays, and days appointed for public thanksgiving or mourning.

Upon review of the notice for the proposed meeting, which was given on 6 May 2023, it was determined that the earliest date on which the meeting could be held while adhering to the notice period would be 11 May 2023. Provided that the premises for the meeting are appropriate, a meeting scheduled for that date would be compliant with the council's rules.

Therefore, based on the aforementioned analysis, the council **RESOLVED** that the proposed meeting scheduled for 11 May 2023 was in accordance with Burlescombe Parish Council's Standing Orders. As a result, the council proceeded with the meeting.

1. Notice of Council Meetings on the First Thursday of Each Quarter

In response to a concern raised by a member of the public regarding upcoming meetings of the Council, this statement serves as official notice to all concerned parties that, meetings of the council shall be held on the first Thursday of the month every quarter.

The scheduled dates for council meetings in the upcoming year are as follows:

1. August 10 2023
2. November 9 2023

These dates are subject to change in exceptional circumstances or as deemed necessary by the Council. In such cases, proper notice will be provided in advance to all concerned parties in accordance with Section 3, Sub-section 25 of the Standing Orders.

4 **Declarations of Interest under the Code of Conduct**

There were no Declarations of Interest made under the Code of Conduct.

5 **Minutes**

**RESOLVED** that the minutes of the meeting held on 5 January 2023 be signed as a correct record.

6 **Chairman’s Announcement’s**

1. District Council Elections

Councillor Lewis Worrow extended his congratulations to Councillor’s Lock and Westcott on their electoral success in the recent District and Parish Elections on Thursday 4 May 2023. He acknowledge their hard work, dedication, and commitment to serving the community, which had been duly recognised through their victory.

1. Clearstone Junction 27 Energy Hub

Councillor Worrow announced that Clearstone Energy is proposing to construct a 400MW Battery Energy Storage System adjacent to Junction 27 of the M5, which would store energy during periods of excess supply and release it during peak demand periods. The system is crucial to the UK government's commitment to reducing greenhouse gas emissions to zero by 2035.

On May 31st, a public consultation event will be held at the Sampford Peverell village hall. The consultation period will continue until the end of June, and detailed information will be made available on the Council's website. He encouraged residents to attend the event and participate in the consultation process to ensure their voice is heard. Please visit the Council's website for more information on how to get involved.

1. Devon and Cornwall Police

Councillor Worrow confirmed that after careful consideration of the applicable legislation, it is the judgment of the Council that anti-social behaviour is dealt with by several laws, including the Anti-social Behaviour, Crime and Policing Act 2014, the Environmental Protection Act 1990, the Crime and Disorder Act 1998, and the Public Order Act 1986.

Therefore, in cases of anti-social behaviour, the relevant legislation and regulations must be carefully analysed to determine the appropriate course of action. It is important to note that such matters should be referred to the police, particularly the Devon and Cornwall Police, who have the necessary powers to address and manage such incidents in a timely and effective manner.

7 **Petitions**

There were no petitions received by the Chair.

8 **Notices of Motions**

It was **MOVED** by Councillor Lewis Worrow, **SECONDED** by Councillor Luke Trevelyan, and **RESOLVED** that Citizen’s Advice’s Application for a Grant be rejected.

It was **MOVED** by Councillor Lewis Worrow, **SECONDED** by Councillor Luke Trevelyan, and **RESOLVED** that the Council’s Reserves Policy should be reviewed.

It was **MOVED** by Councillor Lewis Worrow, **SECONDED** by Councillor Luke Trevelyan, and **RESOLVED** that the Council’s method of payment should be transitioned to online payments approved.

It was **MOVED** by Councillor Lewis Worrow, **SECONDED** by Councillor Luke Trevelyan, and **RESOLVED** that the Council’s should participate in the Hedgehog Highway Project.

9 **Reports**

To receive and consider the reports, minutes and recommendations of the recent meetings as follows:

1. Clerk’s Report

* It was **MOVED** by Councillor Lewis Worrow, **SECONDED** by Councillor Luke Trevelyan, and **RESOLVED** that the Clerk’s Report on Council Expenditure be approved.

1. Planning Committee

* None

1. Public Rights of Way (PROW)

* None

1. Quarry Liaison Committee

* It was **MOVED** by Councillor Lewis Worrow, **SECONDED** by Councillor David Worrow, and **RESOLVED** that Luke Trevelyan Worrow be appointed to the Quarry Liaison Committee.

1. The Grand Western Canal Joint Advisory Committee

* The agenda and draft minutes of the meeting held on 7 March 2023 are now publicly available.

10 **Member’s Business**

There were no items raised by the Member’s.

11 **Date of Next Meeting**

The date of the next meeting was **AGREED** as Thursday, 10 August 2023 at 19:00.