**BURLESCOMBE PARISH COUNCIL**

**COUNCIL**

Thursday, 17 August 2023 at 19:00

Westleigh URC

**A MEETING** of the **BURLESCOMBE PARISH COUNCIL** will be held at Westleigh URC on Thursday, 17 August 2023 at 19:00.

**ALL MEMBERS** of the **COUNCIL** are summoned to attend for the purposes of transacting the business specified in the Agenda which is set out below:

**Please Note:** this meeting will take place at Westleigh URC and members of the Public and Press are able to attend.

**LEWIS WORROW**

Chairman

17 August 2023

**AGENDA**

1 **Apologies**

To receive any apologies for absence.

2 **Public Question Time**

To receive any questions relating to items on the agenda from members of the public and replies thereto.

3 **Declarations of Interest under the Code of Conduct**

To record any interests on agenda matters.

4 **Minutes**

To consider whether to approve the minutes as a correct record of the meeting held on 10 May 2023.

5 **Chairman’s Announcements**

To receive any announcements which the Chairman of the Council may wish to make.

* Allotments at South View
* Burlescombe Community Advisory Board
* Clearstone Junction 27 Energy Hub
* Petition to Request a Speed Limit Change

6 **Petitions**

To receive any petitions from members of the public.

7 **Notices of Motions**

To receive any motions from members of the council.

8 **Reports**

To receive and consider the reports, minutes and recommendations of the recent meetings as follows:

1. Clerk’s Report
* Report on Council Expenditure
	+ Expenditure Incurred Since Last Meeting:
		- ICO – Data Protection Fee recurring Direct Debit Annual £35.00
		- Microsoft 365 Basics – Lewis Worrow £59.99
	+ Expenditure Approved at the Meeting:
		- ORL Regular Maintenance Programme – Sylvester Services £255.00
		- Clerk Salary – August 2023 £393.38
		- Clerk Salary – September 2023 £393.38
		- Clerk Salary – October 2023 £393.38
* Report on Park Woods
* Report on Recreational Vehicle at Ayshford
* Report on Westleigh Play Park
1. Planning Committee
* Proposal: Erection of single storey rear extension Location: 1 South View Westleigh Tiverton Site Vicinity Grid Ref: 306021 / 116956 Parish: Burlescombe 0 – comments to be received by 17th August 2023
1. Public Rights of Way (PROW)
* None
1. Quarry Liaison Committee
* None
1. The Grand Western Canal Joint Advisory Committee
* None

9 **Member’s Business**

To receive any statements made and notice of future questions by Members.

10 **Date of Next Meeting**

To agree the date of the next meeting as 2 November 2023.