**BURLESCOMBE PARISH COUNCIL**

**AGENDA**

Thursday, 14 March 2024 at 19:00

Westleigh URC

**AN EXTRAORDINARY MEETING** of the **BURLESCOMBE PARISH COUNCIL** will be held at Westleigh URC on Thursday, 14 March 2024 at 19:00.

**ALL MEMBERS** of the **COUNCIL** are summoned to attend for the purposes of transacting the business specified in the Agenda which is set out below:

**Please Note:** this meeting will take place at Westleigh URC and members of the Public and Press are able to attend.

**LEWIS WORROW**

Chairman

14 March 2024

**AGENDA**

### Apologies

To receive any apologies for absence.

### Public Question Time

To receive any questions relating to items on the agenda from members of the public and replies thereto.

### Declaration of Interest Under the Code of Conduct

To record any interests on agenda matters.

### Minutes

To consider whether to approve the minutes of the previous meeting as a correct record.

### Chairman’s Announcements

To receive any announcements which the Chairman of the Council may wish to make.

*Mid Devon District Council Correspondence Regarding Westleigh Play Area*

#### The Council has taken receipt of correspondence from Mid Devon District Council outlining the complexities of quantifying annual maintenance for playground equipment, emphasising the necessity of safety inspections and suggesting additional inspections based on risk assessment, potentially three times a year. The estimated cost for these inspections and potential maintenance expenses could be several thousand pounds. Despite the difficulty in determining precise maintenance needs, it's noted that the equipment likely has at least five years of remaining life, with the potential for more with upkeep.

#### Regarding replacement considerations, it was suggested that it may not be justifiable to invest significant funds into the equipment given its remaining lifespan, and that replacement would provide better value. However, estimates to replace the equipment have ranged from £50,000 to £100,000, subject to variations in specific requirements.

#### Mid Devon District Council has also confirmed that planned maintenance is scheduled before the site’s return to the Council, including work on rubber matting, replacing an old see-saw, and patching up fencing, with consideration given to the necessity of longer fencing dividing the play area and the football area in the future.

#### Furthermore, the broader societal benefits of maintaining playground equipment were highlighted, suggesting that it could serve as an attraction for younger families, potentially influencing decisions to move into the area. By providing a convenient recreational spot within walking distance, the equipment contributes to the overall health and vibrancy of the community, making it an asset worth preserving and maintaining for the foreseeable future.

*Handover of Westleigh Play Area*

#### The Council will complete the handover process for the Westleigh Play Area with Mid Devon District Council on April 1st, 2024.

### Notice of Motions

To receive any motions from members of the council.

*Motion for the Implementation and Maintenance of Compliance Management System for ISOs 14001, 45001 and 27001*

#### The implementation of a Compliance Management System would help to meet the standards required of environmental stewardship, occupational health and safety, and information security management.

#### The proposed system would serve as a dynamic repository, continuously updated to mirror the latest legislative changes and best practices, thereby ensuring operations remain within the bounds of legal and regulatory frameworks. The management of this system will include the tracking of relevant legislation, routine updates to the system, comprehensive compliance assessments, and seamless integration with existing systems to bolster operational efficiency. Furthermore, the commitment to regular audits and targeted training programs will underscore dedication to legal compliance and governance excellence.

#### It is imperative to note that the budget allocation calculation for this system has been proposed as being £3.37 per parishioner for the fiscal year 2024/2025. This would translate to a nominal cost of less than 1 penny per day for each resident.

### Reports

To receive and consider the reports, minutes and recommendations of the recent meetings as follows:

*Clerk’s Report*

#### None

*Planning Committee*

#### None

### Member’s Business

To receive any statements made and notice of future questions by Members.

### Date of Next Meeting

To agree the date of the next meeting.