**MINUTES**

1 **Apologies**

Apologies from Cllr Lock and Cllr Westcott were received by the Chair.

2 **Public Question Time**

1. Burlescombe and Westleigh Community Hall, Wi-Fi

A public member requested information during the public question time concerning Burlescombe and Westleigh Community Hall and the Council’s willingness to support and/or sponsor the installation and ongoing cost of Wi-Fi.

3 **Declarations of Interest under the Code of Conduct**

There were no Declarations of Interest made under the Code of Conduct.

4 **Minutes**

**RESOLVED** that the minutes of the meeting held on 2 November 2023 be signed as a correct record.

5 **Chairman’s Announcements**

To receive any announcements which the Chairman of the Council may wish to make.

1. Community Advisory Board

Councillor Worrow announced that the next Community Group meeting would take place on 4 April, 2024.

1. Meeting Concerning Westleigh Play Park

Councillor Worrow announced that a dedicated town hall meeting will take place on 14 March, 2024 to discuss the Westleigh Play Area.

1. Annual Parish Meeting

Councillor Worrow announced that the Annual Parish Meeting will take place on 25 April, 2024.

1. Annual General Meeting

Councillor Worrow announced that the Annual Parish Meeting will take place on 2 May, 2024.

1. Precept Approved

Councillor Worrow Precept announced that the revised precept was approved by the Finance Committee on 15 January 2024 and had been submitted to Mid Devon District Council.

6 **Petitions**

There were no petitions received by the Chair.

7 **Notices of Motions**

There we no motions from members of the council.

8 **Reports**

To receive and consider the reports, minutes and recommendations of the recent meetings as follows:

1. Clerk’s Report

* The Clerk’s expenditure report was presented to the Council:
  1. Expenditure Incurred Since Last Meeting:
     1. Annual Insurance £269.29
     2. RBL Wreath Remembrance Sunday £50.00
     3. MDDC Grass Cutting Contribution £1657.92
     4. Clerk Salary November 2023, December 2023, January 2024 £393.38 each month
     5. Burlescombe & Westleigh Community Hall – Hall Hire 11/01 £30.00
  2. Expenditure Approved at the Meeting:
     1. DALC Charge 2024/5 Taken from the precept £325.99
     2. Clerk Salary February 2024, March 2024, April 2024 £393.38 each month
     3. Burlescombe & Westleigh Hall Hire 1/02 £30.00

It was **MOVED** by Councillor Lewis Worrow, **SECONDED** by Councillor Luke Trevelyan, and **RESOLVED** that the Clerk’s Report on Council Expenditure be approved.

1. Planning Committee

* Consultation request – 23/01920/FULL 21st December 2023 **DECISION PENDING**
* Consultation request - 23/01419/FULL 10th October 2023 **APPROVED**
* Consultation request - 23/01520/FULL 10th October 2023 **APPROVED**
* Consultation request - 23/01605/HOUSE 16th October 2023 **APPROVED**
* Consultation request - 23/01661/HOUSE 26th October 2023 **APPROVED**

1. Public Rights of Way (PROW)

* The request for P3 funding will be submitted in due course.
* A walk of the Old Railway Line is to being arranged, pending RSVP, to determine an actions and impacts register.

1. Quarry Liaison Committee

* The progress of the Black Bridge is set to be assessed in the month of February.

1. The Grand Western Canal Joint Advisory Committee

* The next meeting will take place on 4 March, 2024.

9 **Member’s Business**

No statements were made and no notices of future questions by Members were raised.

10 **Date of Next Meeting**

The date of the next meeting was **AGREED** as Thursday, 2 May 2024 at 19:00.