

## KEY REQUIREMENTS FOR ACHIEVING ISO 45001 CERTIFICATION

- 1 Determine the **context** of the organisation, any **relevant interested parties**, and the risks or **opportunities** relating to these.
- 2 Define the **scope** of the Health and Safety Management System (HSMS) and the certification.
- 3 Create documented **processes** that describe the organisation's operations, including any inputs, outputs and controls to ensure processes achieve their intended aims.
- 4 Ensure top management demonstrate **leadership**, provide sufficient resources and assign clear **responsibilities** across the organisation.
- 5 Implement **communication, consultation and participation** processes with workers.
- 6 Establish and communicate an **Occupational Health and Safety Policy**.
- 7 Establish and communicate measurable **Health and Safety Objectives**.
- 8 Control any **changes** to the HSMS to ensure they are carefully planned before implementation.
- 9 Establish a means of **document control** to ensure that only correct versions are in use.
- 10 Record what **skills** and **competencies** are required for each employee and how those have been obtained.
- 11 Identify relevant **health and safety hazards** and complete appropriate **risk assessments**.
- 12 Review **health and safety legislation** and other **organisational commitments**, and identify which requirements apply to health and safety hazards.
- 13 Establish **controls** required to manage the health and safety hazards (including emergency plans) and achieve health and safety objectives.
- 14 Evaluate **compliance** with identified environmental legislation and other environmental commitments and requirements.
- 15 Conduct **monitoring and measurement** to demonstrate the effective operation of processes.
- 16 Conduct an **internal audit** and create an internal audit plan.
- 17 Hold a **management review**, review key areas of the management system, record decisions, conclusions and actions agreed.
- 18 Demonstrate how the HSMS has been subject to **continual improvement** including managing and learning from accidents and incidents.
- 19 Undergo an **external audit** by a UKAS-accredited body.